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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 25-11
Replaces SPO Vendor List Contract No. 19-02
Includes Change No. 1
Effective: 12/27/2024

THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

**NASPO VALUEPOINT
FACILITIES MRO AND INDUSTRIAL SUPPLIES**
(Solicitation Number RFP-758-0400000228)
January 1, 2025 to August 31, 2026

INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. The NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Kentucky is the current lead agency and contract administrator for the NASPO ValuePoint Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC and contracts were awarded to six (6) qualified Contractors. The State of Hawaii has signed a Participating Addendum with three (3) Contractors.

The product categories include janitorial supplies, equipment, and sanitation cleaning chemicals, fasteners, material handling, plumbing equipment, power sources, landscaping and outdoor supplies and equipment, lamps, lighting, ballasts, heating, ventilation, air conditioning (HVAC), hand tools, power tools (excluding automotive related tools and products), electrical supplies and equipment, paint and related supplies, security, safety (does not include any Public safety electronic equipment), and other products.

For additional information on this contract, visit the NASPO ValuePoint website at <https://www.naspovaluepoint.org/>.



PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	City and County of Honolulu (C&C Honolulu)
Department of Education (DOE)	Honolulu City Council
School Facilities Authority (SFA)	Honolulu Board of Water Supply
Hawaii Health Systems Corporation (HHSC)	Honolulu Authority for Rapid Transportation (HART)
Office of Hawaiian Affairs (OHA)	County of Hawaii
University of Hawaii (UH)	Hawaii County Council
Public Charter School Commission and Schools	County of Hawaii – Department of Water Supply
House of Representatives (House)	County of Maui
Senate	Maui County Council
Judiciary	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Carey Ann Sasaki	586-0575	586-0570	careyann.r.sasaki@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
SFA	Gaudencia "Cindy" Watarida	430-5531	n/a	cindy.watarida@k12.hi.us
HHSC	Nancy Delima	359-0994	n/a	ndelima@hhsc.org
OHA	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spscsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov

Jurisdiction	Name	Telephone	FAX	E-mail
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
Honolulu City and County (C&C)	Procurement Specialist	768-5535	768-3299	bfs purchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	fn_procurement@hbws.org
HART	Dean Matro	768-6246	n/a	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816	n/a	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	n/a	marlene.rebugio@mauicounty.us
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai - Department of Water	Christine Erorita	245-5409	245-5813	cerorita@kauaiwater.org

USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

CONTRACTORS. The authorized contractors are listed in this vendor list contract. They have signed a Master Agreement with the State of Kentucky and a Participating Addendum with the Hawaii State Procurement Office.

<u>Contractor:</u>	<u>Master Agreement Number:</u>
Fastenal Company	758 2500000414
MSC Industrial Supply Co.	758 2500000411
W.W. Grainger, Inc.	758 2500000413

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department’s fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 25-11. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

PURCHASE ORDERS may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

SPO VL CONTRACT NO. 25-11 & applicable NASPO VALUEPOINT MASTER AGREEMENT NUMBER shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO Vendor List Contract No. 25-11 and the applicable NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

PAYMENTS are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

LEASE AGREEMENTS are not allowed under this contract.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030

COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

VENDOR AND PRODUCT EVALUATION form, SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

EMERGENCY PURCHASE. The FEMA special provisions have been added to the contract to allow departments/agencies to make purchases during a declared disaster and seek FEMA reimbursement during a declared emergency. For more information, please visit: <https://spo.hawaii.gov/for-state-county-personnel/disaster-preparedness-procurement/fema-reimbursement/>

The following Contractors have agreed to the FEMA special provisions:

- Fastenal Company
- Sid Tool Co., Inc. dba MSC Industrial Supply Co.
- W.W. Grainger, Inc.

CONTRACT INFORMATION

Discount Percentages for Fastenal Company

Category		Discount
1	Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals	45%
2	Fasteners	60%
3	Material Handling	35%
4	Plumbing Equipment	45%
5	Power Sources	40%
6	Landscaping and Outdoor Supplies and Equipment	35%
7	Lamps, Lighting, Ballasts, and Equipment	40%
8	Heating, Ventilation, Air Conditioning (HVAC)	35%
9	Hand Tools	40%
10	Power Tools	30%
11	Electrical Supplies and Equipment	45%
12	Paint and Related Supplies	40%
13	Security	40%
14	Safety	40%
15	Other	28%

Discount Percentages for Sid Tool Co., Inc. dba MSC Industrial Supply Co.

Category		Discount
1	Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals	27%
2	Fasteners	27%
3	Material Handling	24%
4	Plumbing Equipment	28%
5	Power Sources	28%
6	Landscaping and Outdoor Supplies and Equipment	27%
7	Lamps, Lighting, Ballasts, and Equipment	35%
8	Heating, Ventilation, Air Conditioning (HVAC)	26%
9	Hand Tools	27%
10	Power Tools	27%
11	Electrical Supplies and Equipment	35%
12	Paint and Related Supplies	23%
13	Security	28%
14	Safety	28%
15	Other	5%

Discount Percentages for W.W. Grainger, Inc.

Category		Discount
1	Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals	17%
2	Fasteners	34%
3	Material Handling	10%
4	Plumbing Equipment	20%
5	Power Sources	18%
6	Landscaping and Outdoor Supplies and Equipment	13%
7	Lamps, Lighting, Ballasts, and Equipment	22%
8	Heating, Ventilation, Air Conditioning (HVAC)	16%
9	Hand Tools	12%
10	Power Tools	10%
11	Electrical Supplies and Equipment	23%
12	Paint and Related Supplies	13%
13	Security	17%
14	Safety	19%
15	Other	5%

Shipping and Delivery

Prices proposed will be the delivered price to any state agency or political subdivision. All deliveries will be F.O.B. destination with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the Buyer except as to latent defects, fraud, and Contractor's warranty obligations. Any portion of a full order originally shipped without transportation charges (that failed to ship with the original order, thereby becoming back-ordered) will also be shipped without transportation charges.

AGENCY INSTRUCTIONS

1. Agency shall obtain a minimum of one (1) written price quote from an authorized vendor for expenditures under \$5,000.
2. For expenditures of \$5,000 or more, agency shall obtain a minimum of two (2) written price quotes from two (2) different authorized vendors.
3. Personnel conducting or participating in utilizing this Price/Vendor List Contract is responsible to complete form SPO-010, *Record of Procurement* when an award is for \$5,000 or greater. Form SPO-010 is optional if award is under \$5,000. All non-responsive vendor(s) and related pertinent information to this procurement shall be notated in Part C. The completed and properly signed (personnel with delegated authority) copy of the SPO-010 shall be kept in the procurement/contract file.

BASIS OF AWARD. Purchasing Agency may award on best value. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria, in addition to price, so that the offer meeting the overall combination that best services the State is selected. These criteria may include, but not limited to, the total cost of ownership, performance history of the vendor, quality of goods or services, warranties, delivery and proposed technical performance. The agency shall justify in writing, and document kept in the procurement file, when not selecting the lowest quote.

CONTRACTOR INFORMATION



FASTENAL COMPANY

Master Agreement No. 758 2500000414

NASPO URL: <https://www.naspo.valuepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/fastenal-company/>

District Manager:

Contact: Samson Mokuohai
Mobile: (808) 382-8334
Fax: (507) 494-3898
Email: smokuoha@fastenal.com

Remittance Address:

Fastenal Company
P.O. Box 1286
Winona, MN 55987-1286
Vendor Code: 274254-00

Fastenal Store Locations:

At Fastenal, a dedicated local representative ensures you are supported at every step. Our team can assist with order issues, registration, and setting up templates for frequently purchased items, saving you time and effort. Nobody else does this like we can!

FAST Vending Solutions (FVS)

Fastenal Automated Supply Technology offers unmatched cost savings and convenience. Learn more at www.fastenal.com under "Services & Solutions" > FAST Vend. Contact your sales representative to schedule demo.

Store Locations - Oahu

723 Umi St. Honolulu, HI 96819
(808) 762-8545
HIKIA@stores.fastenal.com
Kauai servicing location

Store Locations - Maui

WAILUKU, HI
800 Eha St. Unit #22
Wailuku, H. 96793
(808) 243-3278
HIWAU@stores.fastenal.com

Store Locations - Hawaii

HILO, HI
15 Kukila St. Unit #1
Hilo, HI 96720
(808) 961-3591
HIHLO@stores.fastenal.com

KAILUA-KONA, HI
73-5569 Maiiau St. #105 & #106
Kailua-Kona, HI 96740
(808) 329-7092
HIKAU@stores.fastenal.com

Agency Account Set-Up:

How to open an account at a local Fastenal Store

1. Contact your local Fastenal store.
2. Identify yourself as a government agency.
3. Once you open an account, your local store will report the account number to Fastenal's Government Sales Support department for set-up under the SPO Vendor List Contract No. 25-11. (Please allow 3 to 5 days for processing.)

Online account registration

1. Log onto fastenal.com and click "register".
2. Enter your Fastenal store account number and choose "I am eligible to purchase off of a state contract".
3. Fill out the information and submit.

Benefits of Registration

1. View your contract pricing and custom market baskets.
2. Approve e-Quotes from your local Fastenal store.
3. Manage accounts: templates, workflow and admin rights, spending controls, and more!
4. Identify Green and Supplier Diversity product identifier for certified and non-certified products.

If you need assistance or want to place an order today, please contact Fastenal's State Contract help desk toll free at 877-507-7555, via fax at 866-664-1246, or email govsales@fastenal.com.

Fastenal Company Pricing:

- 28% - 60% off catalog pricing for NASPO Product Categories

Shipping:

- Shipping point is FOB Destination
- Fastenal will notify agency of any shipping charges. There may be shipping charges if agency requests shipment to be expedited or requests special handling requirements.
- Shipping charges may apply for oversized or overweight items that require special shipping.

FAST Solutions (FVS) Rapid Deployment Process:

Save time and money with Fastenal's Vending Solutions, the process is customer friendly, requiring minimal task.

1. Sign Agreement

- Product Template per machine (work w/Fastenal)
- Ship badges to Fastenal (unless access will be keypad only)

2. Preparation

- Initial call to branch & end user

- Product testing
- Confirm 110v & Cat5 (Note: customer responsible for all fees associated with internet hardware installation and monthly service fees charged by internet service provider)
- Employee Template

3. Testing

- Fastenal ships special order items for testing
- Receive Network Worksheet from site.

4. Plan Development

- Testing completed and Plan-O-Gram created.

5. Approval & Configuration

- Plan-O-Gram approved.
- Site Network Test
- Machine sent for configuration.

6. Installation Prep

- Registration of the machine with Apex
- Installation date confirmed.

INSTALL DAY

- Machine installed!
- Software training



SID TOOL CO., INC. DBA MSC INDUSTRIAL SUPPLY CO.
Master Agreement No. 758 2500000411

NASPO URL: <https://www.naspo.valuepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/sid-tool-co-inc-dba-msc-industrial-supply-co/>

Business Address

MSC Industrial Supply Company
525 Harbour Place Drive
Davidson, NC 28036

Remittance Address

MSC Industrial Supply Company
P.O. Box 953635
St. Louis, MO 63195-3635
Vendor Code: 313781-00

All Islands:

Contact: Paul Von Ravensberg
Phone: (775) 313-3931
Email: paul.vonravensberg@mscdirect.com

Contact: MSC Support Desk (state NASPO support)
Phone: (888) 672-9722 (Mon–Fri 5:00am to 8:00pm PST)
Fax: (800) 255-5067
Email: naspo@mscdirect.com
Operational Hours: Monday thru Friday, 8:00am to 10:00pm EST

AGENCY ACCOUNT SETUP, LOGIN & ORDERING VIA ONLINE at <https://www.mscdirect.com/>

HOW TO SETUP A MSC INDUSTRIAL SUPPLY COMPANY ACCOUNT NUMBER

1. Call (888) 672-9722. An MSC representative will assist in setting up your account number.

AFTER ACCOUNT SETUP, AGENCIES NEED TO REGISTER ONLINE at

<https://www.mscdirect.com/> to obtain NASPO CONTRACT PRICING AND TO BE AUTHORIZED TO PLACE ORDER ONLINE.

1. Click on *Register* (upper right corner).
2. Click on *Locate my Account* – enter account number and bill to zip code, then click *Submit*.
3. Locate your name and click *Register/Log In*. If you are unable to locate your name, enter your name in the *New User* section and click *Register*.
4. Register your agency information (personal profile, create username and password, print catalog mailings, order notifications, and email format preference).
Please make sure to answer the following line in the mailings section would you like to be contacted by third parties that are relevant to your business? Click *Yes* or *No* then *Submit*.
5. You will be on *My Account Page*, which gives options to manage your account, (you will also receive an email confirmation).
6. Click *Home* to see different product categories, search engine powered by Google, order pad and much more.
7. For further assistance contact the MSC Support Desk at (888) 672-9722.

MSC Industrial Supply Company Pricing:

- 5% - 35% off catalog pricing for NASPO Product Categories.

Shipping:

- Shipping point is FOB Destination
- MSC Industrial Supply Company will notify agency of any shipping charges. There may be shipping charges if agency requests shipment to be expedited or requests special handling requirements.
- Shipping charges may apply for oversized or overweight items that require special shipping.



FOR THE ONES WHO GET IT DONE

W.W. GRAINGER, INC.
Master Agreement No. 758 2500000413

NASPO URL: <https://www.naspo.valuepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/w-w-grainger-inc/>

Business Address

W.W. Grainger, Inc.
2833 Paa Street
Honolulu, HI 96819-4406

Remittance Address

Grainger
DEPT C Pay
Palatine, IL 60038-0001
Vendor Code: 276597-08

Phone: (808) 423-0028 | Toll Free: (877) 423-0028 | Fax (808) 423-0031
Email: HawaiiOrders@grainger.com

Available 24/7 | Branch Hours: Mon-Fri 7 am-4 pm 24/7 Emergency Services available

Oahu

Oahu – State Agencies, City and County of Honolulu
Keoni Soares | (808) 349-4933
Keoni.Soares@grainger.com

Oahu- University of Hawaii, Department of Education
Michele Lau | (808) 753-7221
Michele.Lau@grainger.com

Oahu- Hawaii State Hospital
Thomas Galaida | (808) 585-1486
Thomas.Galaida@grainger.com

Big Island – State Agencies, University of Hawaii Hilo, and Hawaii County
Michael Harris | (808) 209-1717
Michael.Harris1@grainger.com

Maui – State Agencies, University of Hawaii - Maui, and Maui County (including Molokai and Lanai)
Taylan Azeka | (808) 868-8187
Taylan.Azeka@grainger.com

Kauai – State Agencies, Kauai Community College, and Kauai County
Kane Zalopany | (808) 699-5207
Kane.Zalopany@grainger.com

Dedicated Team of Government Pros

Rely on our team of experienced government account managers to provide value-added solutions and help make your job easier. Contact your Grainger representative or local branch for support you can depend on.

Placing Orders

- Online: <https://www.grainger.com/>
- Call, Email, Fax, Walk in
- Download the Grainger Mobile App

Online Ordering

- Go to <https://www.grainger.com/>
- Enter your User ID and Password, or Register
- Order History, Personal Lists, Delivery status, and invoices can be viewed online.

Grainger Pricing

- 5% - 34% off catalog pricing for NASPO Product Categories

Shipping

- Shipping point is FOB Destination
- Shipping charges may apply for oversized or overweight items that require special shipping (as defined by carrier)
- Shipping charges may apply for expedited or special handling

Vendor List Includes:

- Installation of Products (non-construction)
- Grainger KeepStock® Inventory Management Solutions
- Grainger Consulting Services
- Grainger's Disaster Recovery Plans and Services
- Grainger's Sustainability Solutions