JOSH B. GREEN, M.D.
GOVERNOR





# STATE OF HAWAII STATE PROCUREMENT OFFICE

P.O. Box 119 Honolulu, Hawaii 96810-0119 Tel: (808) 586-0554

email: state.procurement.office@hawaii.gov

http://spo.hawaii.gov Twitter: @hawaiispo

April 16, 2025

TO: Executive Departments/Agencies

Department of Education

School Facilities Authority

Hawaii Health Systems Corporation

Office of Hawaiian Affairs

University of Hawaii

**Public Charter School Commission** 

and Schools

House of Representatives

Senate Judiciary City and County of Honolulu

Honolulu City Council

Honolulu Board of Water Supply

Honolulu Authority for Rapid Transportation

County of Hawaii Hawaii County Council

County of Hawaii-Department of Water Supply

County of Maui

Maui County Council

County of Maui-Department of Water Supply

County of Kauai Kauai County Council

County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator Jonne 9 Kakaku

SUBJECT: Change No. 3

SPO Vendor List Contract No. 25-11

NASPO VALUEPOINT FACILITIES MRO AND INDUSTRIAL SUPPLIES

RFP-758-2400000228 **Expires: August 31, 2026** 

The following change is made to the vendor list contract:

Lawson Products, Inc. has been added as a Contractor.

The current vendor list contract incorporating Change No. 3 is available on the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Donna Tsuruda-Kashiwabara at (808) 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

# **TABLE OF CONTENTS**

| INFORMATION ON NASPO VALUEPOINT  | 3  |
|--|----|
| PARTICIPATING JURISDICTIONS  | 4  |
| POINTS OF CONTACT  | 4  |
| USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS          | 5  |
| CONTRACTORS  | 6  |
| VENDOR CODES   | 6  |
| COMPLIANCE PURSUANT TO HRS §103D-310(c)                                  | 6  |
| PURCHASING CARD (pCard).   | 6  |
| PURCHASE ORDERS  | 6  |
| PAYMENTS   | 6  |
| LEASE AGREEMENTS   | 6  |
| STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE                      | 6  |
| COMPLIANCE PURSUANT TO HRS §103-53                                       | 7  |
| VENDOR AND PRODUCT EVALUATION  | 7  |
| PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET                  | 7  |
| EMERGENCY PURCHASE   | 7  |
| CONTRACT INFORMATION   | 8  |
| Discount Percentages for Fastenal Company                                | 8  |
| Discount Percentages for Sid Tool Co., Inc. dba MSC Industrial Supply Co | 8  |
| Discount Percentages for W.W. Grainger, Inc.                             | 9  |
| Discount Percentages for Lawson Products, Inc.                           | 9  |
| SHIPPING AND DELIVERY  | 10 |
| AGENCY INSTRUCTIONS  | 10 |
| BASIS OF AWARD.  | 10 |
| FASTENAL COMPANY   | 11 |
| SID TOOL CO., INC. DBA MSC INDUSTRIAL SUPPLY CO                          | 14 |
| W.W. GRAINGER, INC.  | 16 |
| LAWSON PRODUCTS INC  | 19 |

# STATE OF HAWAII STATE PROCUREMENT OFFICE

**SPO Vendor List Contract No. 25-11** 

Replaces SPO Vendor List Contract No. 19-02 Includes Change No. 3 Effective: 04/16/2025

#### THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

# NASPO VALUEPOINT FACILITIES MRO AND INDUSTRIAL SUPPLIES

(Solicitation Number RFP-758-0400000228)

January 1, 2025 to August 31, 2026

#### INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. The NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Kentucky is the current lead agency and contract administrator for the NASPO ValuePoint Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC and contracts were awarded to six (6) qualified Contractors. The State of Hawaii has signed a Participating Addendum with four (4) Contractors.

The product categories include janitorial supplies, equipment, and sanitation cleaning chemicals, fasteners, material handling, plumbing equipment, power sources, landscaping and outdoor supplies and equipment, lamps, lighting, ballasts, heating, ventilation, air conditioning (HVAC), hand tools, power tools (excluding automotive related tools and products), electrical supplies and equipment, paint and related supplies, security, safety (does not include any Public safety electronic equipment), and other products.

For additional information on this contract, visit the NASPO ValuePoint website at <a href="https://www.naspovaluepoint.org/">https://www.naspovaluepoint.org/</a>.



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies Department of Education (DOE) School Facilities Authority (SFA)

Hawaii Health Systems Corporation (HHSC)

Office of Hawaiian Affairs (OHA) University of Hawaii (UH)

Public Charter School Commission and Schools

House of Representatives (House)

Senate Judiciary City and County of Honolulu (C&C Honolulu)

Honolulu City Council

Honolulu Board of Water Supply

Honolulu Authority for Rapid Transportation

(HART)

County of Hawaii Hawaii County Council

County of Hawaii - Department of Water Supply

County of Maui Maui County Council

County of Maui - Department of Water Supply

County of Kauai Kauai County Council

County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

| Jurisdiction                                       | Name                          | Telephone | FAX      | E-mail                               |
|--|-------------------------------|-----------|----------|--------------------------------------|
| Executive  | Donna Tsuruda-<br>Kashiwabara | 586-0565  | 586-0570 | donna.tsuruda-kashiwabara@hawaii.gov |
| DOE  | Procurement Staff             | 675-0130  | 675-0133 | G-OFS-DOE-Procurement@k12.hi.us      |
| SFA  | Gaudencia "Cindy"<br>Watarida | 430-5531  | n/a      | cindy.watarida@k12.hi.us             |
| HHSC   | Nancy Delima                  | 359-0994  | n/a      | ndelima@hhsc.org                     |
| ОНА  | Christopher Stanley           | 594-1833  | 594-1865 | chriss@oha.org                       |
| UH   | Karlee Hisashima              | 956-8687  | 956-2093 | karlee@hawaii.edu                    |
| Public Charter<br>School Commission<br>and Schools | Danny Vasconcellos            | 586-3775  | 586-3776 | danny.vasconcellos@spcsc.hawaii.gov  |
| House  | Brian Takeshita               | 586-6423  | 586-6401 | takeshita@capitol.hawaii.gov         |

| Jurisdiction  | Name                      | Telephone            | FAX      | E-mail                          |
|---|---------------------------|----------------------|----------|---------------------------------|
| Senate  | Carol Taniguchi           | 586-6720             | 586-6719 | c.taniguchi@capitol.hawaii.gov  |
| Judiciary   | Tritia Cruz               | 538-5805             | 538-5802 | tritia.l.cruz@courts.hawaii.gov |
| Honolulu City and<br>County (C&C)                   | Procurement<br>Specialist | 768-5535             | 768-3299 | bfspurchasing@honolulu.gov      |
| Honolulu City Council                               | Kendall Amazaki, Jr.      | 768-5084             | n/a      | kamazaki@honolulu.gov           |
| Honolulu City Council                               | Nanette Saito             | 768-5085             | 768-5011 | nsaito@honolulu.gov             |
| Honolulu Board of<br>Water Supply                   | Procurement Office        | 748-5071             | n/a      | fn_procurement@hbws.org         |
| HART  | Dean Matro                | 768-6246             | n/a      | dean.matro@honolulu.gov         |
| County of Hawaii                                    | Diane Nakagawa            | 961-8440             | n/a      | Diane.Nakagawa@hawaiicounty.gov |
| Hawaii County<br>Council                            | Diane Nakagawa            | 961-8440             | n/a      | Diane.Nakagawa@hawaiicounty.gov |
| County of Hawaii -<br>Department of Water<br>Supply | Ka'iulani L. Matsumoto    | 961-8050<br>ext. 224 | 961-8657 | kmatsumoto@hawaiidws.org        |
| County of Maui                                      | Jared Masuda              | 463-3816             | n/a      | jared.masuda@co.maui.hi.us      |
| Maui County Council                                 | Marlene Rebugio           | 270-7838             | n/a      | marlene.rebugio@mauicounty.us   |
| County of Maui -<br>Department of Water<br>Supply   | Kenneth L. Bissen         | 270-7684             | 270-7136 | ken.bissen@co.maui.hi.us        |
| County of Kauai                                     | Ernest Barreira           | 241-4295             | 241-6297 | ebarreira@kauai.gov             |
| Kauai County Council                                | Codie Tabalba             | 241-4193             | 241-6349 | ctabalba@kauai.gov              |
| County of Kauai -<br>Department of Water            | Christine Erorita         | 245-5409             | 245-5813 | cerorita@kauaiwater.org         |

**USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may

choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The authorized contractors are listed in this vendor list contract. They have signed a Master Agreement with the State of Kentucky and a Participating Addendum with the Hawaii State Procurement Office.

<u>Contractor:</u> <u>Master Agreement Number:</u>

Fastenal Company 758 2500000414
MSC Industrial Supply Co. 758 2500000411
W.W. Grainger, Inc. 758 2500000413
Lawson Products, Inc. 758 2500000412

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 25-11. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

**SPO VL CONTRACT NO. 25-11** & applicable **NASPO VALUEPOINT MASTER AGREEMENT NUMBER** shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO Vendor List Contract No. 25-11 and the applicable NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**LEASE AGREEMENTS** are not allowed under this contract.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

| COUNTY                                       | COUNTY<br>SURCHARGE<br>TAX RATE | STATE<br>GET | MAX PASS-<br>ON TAX<br>RATE | EXPIRATION DATE OF SURCHARGE TAX RATE |
|--|---------------------------------|--------------|-----------------------------|---------------------------------------|
| C&C OF HONOLULU                              | 0.50%                           | 4.0%         | 4.7120%                     | 12/31/2030                            |
| HAWAII                                       | 0.50%                           | 4.0%         | 4.7120%                     | 12/31/2030                            |
| COUNTY OF MAUI (including Molokai and Lanai) | 0.50%                           | 4.0%         | 4.7120%                     | 12/31/2030                            |
| KAUAI  | 0.50%                           | 4.0%         | 4.7120%                     | 12/31/2030                            |

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <a href="http://tax.hawaii.gov/geninfo/countysurcharge">http://tax.hawaii.gov/geninfo/countysurcharge</a>.

**COMPLIANCE PURSUANT TO HRS §103-53**. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Price & Vendor List Contracts* on the home page.

**EMERGENCY PURCHASE**. The FEMA special provisions have been added to the contact to allow departments/agencies to make purchases during a declared disaster and seek FEMA reimbursement during a declared emergency. For more information, please visit: <a href="https://spo.hawaii.gov/for-state-county-personnel/disaster-preparedness-procurement/fema-reimbursement/">https://spo.hawaii.gov/for-state-county-personnel/disaster-preparedness-procurement/fema-reimbursement/</a>

The following Contractors have agreed to the FEMA special provisions:

- Fastenal Company
- Sid Tool Co., Inc. dba MSC Industrial Supply Co.
- W.W. Grainger, Inc.
- Lawson Products, Inc.

# **CONTRACT INFORMATION**

# **Discount Percentages for Fastenal Company**

| Category |   |     |
|----------|---|-----|
| 1        | Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals | 45% |
| 2        | Fasteners   | 60% |
| 3        | Material Handling   | 35% |
| 4        | Plumbing Equipment  | 45% |
| 5        | Power Sources   | 40% |
| 6        | Landscaping and Outdoor Supplies and Equipment                    | 35% |
| 7        | Lamps, Lighting, Ballasts, and Equipment                          | 40% |
| 8        | Heating, Ventilation, Air Conditioning (HVAC)                     | 35% |
| 9        | Hand Tools  | 40% |
| 10       | Power Tools   | 30% |
| 11       | Electrical Supplies and Equipment                                 | 45% |
| 12       | Paint and Related Supplies  | 40% |
| 13       | Security  | 40% |
| 14       | Safety  | 40% |
| 15       | Other   | 28% |

# Discount Percentages for Sid Tool Co., Inc. dba MSC Industrial Supply Co.

| Category |   |     |
|----------|---|-----|
| 1        | Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals | 27% |
| 2        | Fasteners   | 27% |
| 3        | Material Handling   | 24% |
| 4        | Plumbing Equipment  | 28% |
| 5        | Power Sources   | 28% |
| 6        | Landscaping and Outdoor Supplies and Equipment                    | 27% |
| 7        | Lamps, Lighting, Ballasts, and Equipment                          | 35% |
| 8        | Heating, Ventilation, Air Conditioning (HVAC)                     | 26% |
| 9        | Hand Tools  | 27% |
| 10       | Power Tools   | 27% |
| 11       | Electrical Supplies and Equipment                                 | 35% |
| 12       | Paint and Related Supplies  | 23% |
| 13       | Security  | 28% |
| 14       | Safety  | 28% |
| 15       | Other   | 5%  |

# Discount Percentages for W.W. Grainger, Inc.

| Category |   |     |
|----------|---|-----|
| 1        | Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals | 17% |
| 2        | Fasteners   | 34% |
| 3        | Material Handling   | 10% |
| 4        | Plumbing Equipment  | 20% |
| 5        | Power Sources   | 18% |
| 6        | Landscaping and Outdoor Supplies and Equipment                    | 13% |
| 7        | Lamps, Lighting, Ballasts, and Equipment                          | 22% |
| 8        | Heating, Ventilation, Air Conditioning (HVAC)                     | 16% |
| 9        | Hand Tools  | 12% |
| 10       | Power Tools   | 10% |
| 11       | Electrical Supplies and Equipment                                 | 23% |
| 12       | Paint and Related Supplies  | 13% |
| 13       | Security  | 17% |
| 14       | Safety  | 19% |
| 15       | Other   | 5%  |

# **Discount Percentages for Lawson Products, Inc.**

| Cat | egory   | Discount |
|-----|---|----------|
| 1   | Janitorial Supplies, Equipment, and Sanitation Cleaning Chemicals | 30%      |
| 2   | Fasteners   | 55%      |
| 3   | Material Handling   | 30%      |
| 4   | Plumbing Equipment  | 22%      |
| 5   | Power Sources   | 25%      |
| 6   | Landscaping and Outdoor Supplies and Equipment                    | 30%      |
| 7   | Lamps, Lighting, Ballasts, and Equipment                          | 25%      |
| 8   | Heating, Ventilation, Air Conditioning (HVAC)                     | 22%      |
| 9   | Hand Tools  | 30%      |
| 10  | Power Tools   | 28%      |
| 11  | Electrical Supplies and Equipment                                 | 24%      |
| 12  | Paint and Related Supplies  | 20%      |
| 13  | Security  | 30%      |
| 14  | Safety  | 30%      |
| 15  | Other   | n/a      |

#### SHIPPING AND DELIVERY

Prices proposed will be the delivered price to any state agency or political subdivision. All deliveries will be F.O.B. destination with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the Buyer except as to latent defects, fraud, and Contractor's warranty obligations. Any portion of a full order originally shipped without transportation charges (that failed to ship with the original order, thereby becoming back-ordered) will also be shipped without transportation charges.

#### **AGENCY INSTRUCTIONS**

- 1. Agency shall obtain a minimum of one (1) written price quote from an authorized vendor for expenditures under \$5,000.
- 2. For expenditures of \$5,000 or more, agency shall obtain a minimum of two (2) written price quotes from two (2) different authorized vendors.
- 3. Personnel conducting or participating in utilizing this Price/Vendor List Contract is responsible to complete form SPO-010, *Record of Procurement* when an award is for \$5,000 or greater. Form SPO-010 is optional if award is under \$5,000. All non-responsive vendor(s) and related pertinent information to this procurement shall be notated in Part C. The completed and properly signed (personnel with delegated authority) copy of the SPO-010 shall be kept in the procurement/contract file.

**BASIS OF AWARD.** Purchasing Agency may award on best value. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria, in addition to price, so that the offer meeting the overall combination that best services the State is selected. These criteria may include, but not limited to, the total cost of ownership, performance history of the vendor, quality of goods or services, warranties, delivery and proposed technical performance. The agency shall justify in writing, and document kept in the procurement file, when not selecting the lowest quote.



#### **FASTENAL COMPANY**

Master Agreement No. 758 2500000414

NASPO URL: <a href="https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/fastenal-company/">https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/fastenal-company/</a>

#### **District Manager:**

Contact: Samson Mokuohai Mobile: (808) 382-8334 Fax: (507) 494-3898

Email: <a href="mailto:smokuoha@fastenal.com">smokuoha@fastenal.com</a>

#### **Remittance Address:**

Fastenal Company P.O. Box 1286

Winona, MN 55987-1286 Vendor Code: 274254-00

#### **Fastenal Store Locations:**

At Fastenal, a dedicated local representative ensures you are supported at every step. Our team can assist with order issues, registration, and setting up templates for frequently purchased items, saving you time and effort. Nobody else does this like we can!

## **FAST Vending Solutions (FVS)**

Fastenal Automated Supply Technology offers unmatched cost savings and convenience. Learn more at www.fastenal.com under "Services & Solutions" > FAST Vend. Contact your sales representative to schedule demo.

Store Locations - Oahu

723 Umi St. Honolulu, HI 96819 (808) 762-8545 HIKIA@stores.fastenal.com Kauai servicing location

Store Locations - Maui

**WAILUKU, HI** 800 Eha St. Unit #22 Wailuku, H. 96793 (808) 243-3278

HIWAU@stores.fastenal.com

Store Locations - Hawaii

HILO, HI
15 Kukila St. Unit #1
Hilo, HI 96720
(808) 961-3591
HIHLO@stores.fastenal.com

KAILUA-KONA, HI
73-5569 Maiau St. #105 & #106
Kailua-Kona, HI 96740
(808) 329-7092
HIKAU@stores.fastenal.com

## **Agency Account Set-Up:**

#### How to open an account at a local Fastenal Store

- 1. Contact your local Fastenal store.
- 2. Identify yourself as a government agency.
- 3. Once you open an account, your local store will report the account number to Fastenal's Government Sales Support department for set-up under the SPO Vendor List Contract No. 25-11. (Please allow 3 to 5 days for processing.)

#### Online account registration

- 1. Log onto fastenal.com and click "register".
- 2. Enter your Fastenal store account number and choose "I am eligible to purchase off of a state contract".
- 3. Fill out the information and submit.

## **Benefits of Registration**

- 1. View your contract pricing and custom market baskets.
- 2. Approve e-Quotes from your local Fastenal store.
- 3. Manage accounts: templates, workflow and admin rights, spending controls, and more!
- 4. Identify Green and Supplier Diversity product identifier for certified and non-certified products.

If you need assistance or want to place an order today, please contact Fastenal's State Contract help desk toll free at 877-507-7555, via fax at 866-664-1246, or email <a href="mailto:govsales@fastenal.com">govsales@fastenal.com</a>.

# Fastenal Company Pricing:

• 28% - 60% off catalog pricing for NASPO Product Categories

#### Shipping:

- Shipping point is FOB Destination
- Fastenal will notify agency of any shipping charges. There may be shipping charges if agency requests shipment to be expedited or requests special handling requirements.
- Shipping charges may apply for oversized or overweight items that require special shipping.

## FAST Solutions (FVS) Rapid Deployment Process:

Save time and money with Fastenal's Vending Solutions, the process is customer friendly, requiring minimal task.

#### 1. Sign Agreement

- Product Template per machine (work w/Fastenal)
- Ship badges to Fastenal (unless access will be keypad only)

# 2. Preparation

- Initial call to branch & end user
- Product testing
- Confirm110v&Cat5 (Note: customer responsible for all fees associated with internet hardware installation and monthly service fees charged by internet service provider)

• Employee Template

## 3. Testing

- · Fastenal ships special order items for testing
- Receive Network Worksheet from site.

# 4. Plan Development

• Testing completed and Plan-O-Gram created.

# 5. Approval & ConfigurationPlan-O-Gram approved.

- Site Network Test
- Machine sent for configuration.

# **6.Installation Prep**

- Registration of the machine with Apex
  Installation date confirmed.

## **INSTALL DAY**

- Machine installed!
- Software training



## SID TOOL CO., INC. DBA MSC INDUSTRIAL SUPPLY CO.

Master Agreement No. 758 2500000411

NASPO URL: <a href="https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/sid-tool-co-inc-dba-msc-industrial-supply-co/">https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/sid-tool-co-inc-dba-msc-industrial-supply-co/</a>

## **Business Address**

MSC Industrial Supply Company 525 Harbour Place Drive Davidson, NC 28036

## **Remittance Address**

MSC Industrial Supply Company P.O. Box 953635 St. Louis, MO 63195-3635 Vendor Code: 313781-00

#### All Islands:

Contact: Paul Von Ravensberg

Phone: (775) 313-3931

Email: <u>paul.vonravensberg@mscdirect.com</u>

Contact: MSC Support Desk (state NASPO support)

Phone: (888) 672-9722 (Mon–Fri 5:00am to 8:00pm PST)

Fax: (800) 255-5067

Email: <a href="mailto:naspo@mscdirect.com">naspo@mscdirect.com</a>

Operational Hours: Monday thru Friday, 8:00am to 10:00pm EST

# AGENCY ACCOUNT SETUP, LOGIN & ORDERING VIA ONLINE at

https://www.mscdirect.com/

#### HOW TO SETUP A MSC INDUSTRIAL SUPPLY COMPANY ACCOUNT NUMBER

1. Call (888) 672-9722. An MSC representative will assist in setting up your account number.

<u>AFTER ACCOUNT SETUP, AGENCIES NEED TO REGISTER ONLINE</u> at https://www.mscdirect.com/ to obtain NASPO CONTRACT PRICING AND TO BE AUTHORIZED TO PLACE ORDER ONLINE.

- 1. Click on *Register* (upper right corner).
- 2. Click on *Locate my Account* enter account number and bill to zip code, then click *Submit*.
- 3. Locate your name and click *Register/Log In.* If you are unable to locate your name, enter your name in the *New User* section and click *Register.*
- 4. Register your agency information (personal profile, create username and password, print catalog mailings, order notifications, and email format preference).
  \*Please make sure to answer the following line in the mailings section\* would you like to be contacted by third parties that are relevant to your business? Click Yes or No then Submit.
- 5. You will be on *My Account Page*, which gives options to manage your account, (you will also receive an email confirmation).
- 6. Click *Home* to see different product categories, search engine powered by Google, order pad and much more.
- 7. For further assistance contact the MSC Support Desk at (888) 672-9722.

#### **MSC Industrial Supply Company Pricing:**

• 5% - 35% off catalog pricing for NASPO Product Categories.

#### **Shipping:**

- Shipping point is FOB Destination
- MSC Industrial Supply Company will notify agency of any shipping charges. There may
  be shipping charges if agency requests shipment to be expedited or requests special
  handling requirements.
- Shipping charges may apply for oversized or overweight items that require special shipping.



#### W.W. GRAINGER, INC.

Master Agreement No. 758 2500000413

NASPO URL: <a href="https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/w-w-grainger-inc/">https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/w-w-grainger-inc/</a>

#### **Business Address**

## **Remittance Address**

W.W. Grainger, Inc. 2833 Paa Street Honolulu. HI 96819-4406

Grainger DEPT C Pay

Palatine, IL 60038-0001 Vendor Code: 276597-08

of Education

Oahu- University of Hawaii, Department

Michele Lau | (808) 753-7221

Michele.Lau@grainger.com

Phone: (808) 423-0028 | Toll Free: (877) 423-0028 | Fax (808) 423-0031

Email: HawaiiOrders@grainger.com

Available 24/7 | Branch Hours: Mon-Fri 7 am-4 pm 24/7 Emergency Services available

Oahu – State Agencies, City and

County of Honolulu

Keoni Soares | (808) 349-4933 Keoni.Soares@grainger.com

Oahu- Hawaii State Hospital Thomas Galaida | (808) 585-1486 Thomas.Galaida@grainger.com

**<u>Big Island</u>** State Agencies, University of Hawaii Hilo, and Hawaii County

Michael Harris | (808) 209-1717 Michael Harris 1 @grainger.com

Maui State Agencies, University of Hawaii - Maui, and Maui County (including Molokai

and Lanai)

Taylan Azeka | (808) 868-8187 <u>Taylan.Azeka@grainger.com</u>

**Kauai** State Agencies, Kauai Community College, and Kauai County

Kane Zalopany | (808) 699-5207 Kane.Zalopany@grainger.com

#### **Dedicated Team of Government Pros**

Rely on our team of experienced government account managers to provide value-added solutions and help make your job easier. Contact your Grainger representative or local branch for support you can depend on.

## **Placing Orders**

- Online: https://www.grainger.com/
- Call, Email, Fax, Walk in
- Download the Grainger Mobile App

## **Online Ordering**

- Go to <a href="https://www.grainger.com/">https://www.grainger.com/</a>
- Enter your User ID and Password, or Register
- Order History, Personal Lists, Delivery status, and invoices can be viewed online.

# **Grainger Pricing**

• 5% - 34% off catalog pricing for NASPO Product Categories

#### **Shipping**

- Shipping point is FOB Destination
- Shipping charges may apply for oversized or overweight items that require special shipping (as defined by carrier)
- Shipping charges may apply for expedited or special handling

#### **Vendor List Includes:**

- Installation of Products (non-construction)
- Grainger KeepStock® Inventory Management Solutions
- Grainger Consulting Services
- Grainger's Disaster Recovery Plans and Services
- Grainger's Sustainability Solutions



## LAWSON PRODUCTS, INC.

Master Agreement No. 758 2500000412

NASPO URL: <a href="https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/lawson-products-inc/">https://www.naspovaluepoint.org/portfolio/facilities-mro-and-industrial-supplies-2024-2030/lawson-products-inc/</a>

## **Business Address**

Lawson Products, Inc. 8770 W. Bryn Mawr Ave, Suite 600 Chicago, IL 606031

#### **Remittance Address**

Lawson Products, Inc. PO Box 734922 Chicago, IL 60673-4922 Vendor Code: 36820000

#### All Islands:

Contact: Sage Chandler: Government Sales Account Manager

Phone: (719) 313–2852

Email: <u>Sage.Chandler@lawsonproducts.com</u>

Contact: Doug Antilla: Government Sales Manager

Phone: (913) 671–0563

Email: Doug.Antilla@lawsonproducts.com

Contact: Government Customer Care

Phone: (800) 890-8198

Email: government.sales@lawsonproducts.com

Fax: (312) 267-1734

#### **Supporting Government Operations, Every Step of the Way**

When it comes to government operations, we know reliability is key. Lawson Products is your trusted partner, delivering top-tier maintenance and repair solutions that keep your facilities, fleets, and equipment running smoothly. From routine upkeep to critical applications, Lawson is committed to helping you stay organized and ready—no matter the job.

## **Agency Account Set-Up & Registration:**

#### How to open an account with Lawson Products

- 1. Contact Options:
  - a. Sage Chandler via phone (719) 313-2852 or email Sage.Chandler@lawsonproducts.com
  - b. Government Customer Care via phone (800) 890-8198 or email government.sales@lawsonproducts.com
- 2. After your account is set up you **must register online** to view your pricing, place orders, and manage account information (please allow 48 hours for processing registration request)
  - a. To register online go to Lawson Products Registration
  - b. Identify yourself as a government agency.

If you need assistance or want to place an order today, contact Sage Chandler or Government Customer Care as noted above.

## **Lawson Products Company Pricing:**

- 20% to 55% off catalog pricing for NASPO Product Categories
- For Special Requests please contact Sage Chandler or Government Customer Care for assistance.

## Shipping:

- Shipping point is FOB Destination
- Lawson Products will notify the agency of any shipping charges.
- There may be shipping charges if the agency requests shipment to be expedited or requests special handling requirements.
- Shipping charges may apply for oversized or overweight items that require special shipping.

#### **Online Ordering & Account Management:**

Go to Lawson Products.com

Click login or register your agency

Place orders, view your pricing, track orders, view order history, upload frequently ordered items and add items in seconds. – Streamline Checkout Experience.

#### **Resources & Services:**

Products, VMI Services, Product Experts & Complimentary On-site training, and Resources

# **Tailored Solutions for Every Level of Government:**

## State and Local Government

Keep your city, town, or county running smoothly with our comprehensive range of products designed for all aspects of public works. From facility and fleet maintenance to lawn care and water treatment, our solutions are engineered to save time and costs. <u>Learn More</u>

# K-12 and Higher Education

Maintain safe and efficient learning environments with our selection of products for classroom and facility upkeep. From cleaning supplies to ground maintenance, we help educational institutions focus on what matters most—education. Learn More