

JOSH B. GREEN, M.D.  
GOVERNOR  
KE KIA'AINA



BONNIE KAHAKUI  
ACTING ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>  
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

September 12, 2023

TO:           Executive Departments/Agencies           City and County of Honolulu  
                  Department of Education           Honolulu City Council  
                  School Facilities Authority           Honolulu Board of Water Supply  
                  Hawaii Health Systems Corporation     Honolulu Authority for Rapid Transportatio  
                  Office of Hawaiian Affairs           County of Hawaii  
                  University of Hawaii                   Hawaii County Council  
                  Public Charter School Commission and   County of Hawaii-Department of Water  
                  Schools                                 Supply  
                  House of Representatives           County of Maui  
                  Senate                                   Maui County Council  
                  Judiciary                               County of Maui-Department of Water  
  Supply  
  County of Kauai  
  Kauai County Council  
  County of Kauai – Department of Water

FROM:       Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT:    **Change No. 2**  
              SPO Price List Contract No. 23-20  
              **NASPO VALUEPOINT SECURITY AND FIRE PROTECTION SERVICES**  
              RFP 99SWC-S1820  
              **Expires: July 31, 2028**

The following change is made to the price list contract:

- The sales contact for Integrated Security Technologies Inc is updated.

The current price list contract incorporating Change No. 2 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or [matthew.m.chow@hawaii.gov](mailto:matthew.m.chow@hawaii.gov).

## WHERE TO FIND

Information on NASPO ValuePoint.....	3
Participating Jurisdictions, Point of Contact, Nonprofit Organizations.....	4-5
Contractors, Vendor Codes.....	6
Compliance, pCard, Purchase Orders, Contract No.....	6
Payments, Lease Agreements, GET and County Surcharge, Product Evaluation.....	6-7
Warranty, Shipping and Delivery, Universal Requirements.....	7-8
Background Checks, Public Works Projects.....	8-9
General, Penalty for Improper Pricing, Standard of Performance and Acceptance.....	9-11
Contract Usage.....	11
Product and Service Categories.....	11
Category 1 Backflow Prevention System.....	11
Category 2: Standpipe Inspections – Fire Hose.....	11-12
Category 3: Automatic Fire Pumps.....	12-13
Category 4: Fire Sprinkler Systems.....	13
Category 5: Fire Detection – Fire Alarm Systems.....	13-15
Category 6: Emergency Lighting.....	15
Category 7: Special Hazard Fire Suppression Systems.....	15-16
Category 8: Portable Fire Extinguisher Inspection – Service and Testing.....	16-17
Category 9: New Portable Fire Extinguishers.....	17
Category 10: Kitchen Fire Suppression Commercial Hood System.....	17-18
Category 11: Commercial Hood System Cleaning.....	19
Category 12: Access Control Systems.....	19-20
Category 13: Burglar Alarm Systems.....	20-21
Category 14: Surveillance Services and Equipment.....	21-22
Category 15: High Security Controls Systems.....	22
Category 16: Inspections & Monitoring.....	23
Agency Instructions and Award Summary.....	24
Vendor Information	
A3 Communications Inc.....	26
ADT Commercial LLC.....	27
Convergint Technologies LLC.....	28
Integrated Security Technologies Inc.....	29
Intraworks Inc.....	30

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 23-20**  
Replaces SPO Price List Contract No. 18-08  
Includes Change No. 2  
Effective:

***THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY***

**NASPO VALUEPOINT  
SECURITY AND FIRE PROTECTION SERVICES**  
(RFP 99SWC-S1820)  
**June 30, 2023 to July 31, 2028**

**INFORMATION ON NASPO VALUEPOINT**

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Nevada is the current lead agency and contract administrator for the NASPO ValuePoint Security and Fire Protection Services contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization and contracts were awarded to fourteen (14) qualified Contractors.

The purpose of this contract is to provide Backflow Prevention System, Standpipe Inspections – Fire Hose, Automatic Fire Pumps, Fire Sprinkler Systems, Fire Detection – Fire Alarm Systems, Emergency Lighting, Special Hazard Fire Suppression Systems, Portable Fire Extinguisher Inspection – Service and Testing, New Portable Fire Extinguishers, Kitchen Fire Suppression Commercial Hood System, Commercial Hood System Cleaning, Access Control Systems, Burglar Alarm Systems, Surveillance Services and Equipment, High Security Controls Systems, and Inspections & Monitoring.

For additional information on this contract, visit the NASPO ValuePoint website at <https://www.naspovaluepoint.org/portfolio/security-fire-protection-services-2023-2028/>.



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu (C&C Honolulu)
Department of Education (DOE)	Honolulu City Council
School Facilities Authority (SFA)	Honolulu Board of Water Supply
Hawaii Health Systems Corporation (HHSC)	Honolulu Authority for Rapid Transportation (HART)
Office of Hawaiian Affairs (OHA)	County of Hawaii
University of Hawaii (UH)	Hawaii County Council
Public Charter School Commission and Schools	County of Hawaii – Department of Water Supply
House of Representatives (House)	County of Maui
Senate	Maui County Council
Judiciary	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

**POINT OF CONTACT.** Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Matthew Chow	586-0577	586-0570	<a href="mailto:matthew.m.chow@hawaii.gov">matthew.m.chow@hawaii.gov</a>
DOE	Procurement Staff	675-0130	675-0133	<a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>
SFA	Gaudencia "Cindy" Watarida	430-5531	n/a	<a href="mailto:cindy.watarida@k12.hi.us">cindy.watarida@k12.hi.us</a>
HHSC	Nancy Delima	359-0994	n/a	<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
OHA	Christopher Stanley	594-1833	594-1865	<a href="mailto:chriss@oha.org">chriss@oha.org</a>
UH	Karlee Hisashima	956-8687	956-2093	<a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	<a href="mailto:danny.vasconcellos@spsc.hawaii.gov">danny.vasconcellos@spsc.hawaii.gov</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>

Jurisdiction	Name	Telephone	FAX	E-mail
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
Honolulu City and County (C&C)	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfs purchasing@honolulu.gov">bfs purchasing@honolulu.gov</a>
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	<a href="mailto:kamazaki@honolulu.gov">kamazaki@honolulu.gov</a>
Honolulu City Council	Nanette Saito	768-5085	768-5011	<a href="mailto:nsaito@honolulu.gov">nsaito@honolulu.gov</a>
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	<a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>
HART	Dean Matro	768-6246	n/a	<a href="mailto:dean.matro@honolulu.gov">dean.matro@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	961-8440	n/a	<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
Hawaii County Council	Diane Nakagawa	961-8440	n/a	<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Jared Masuda	463-3816	n/a	<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
Maui County Council	Marlene Rebugio	270-7838	n/a	<a href="mailto:marlene.rebugio@mauicounty.us">marlene.rebugio@mauicounty.us</a>
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Codie Tabalba	241-4193	241-6349	<a href="mailto:ctabalba@kauai.gov">ctabalba@kauai.gov</a>
County of Kauai - Department of Water	Christine Erorita	245-5409	245-5813	<a href="mailto:cerorita@kauaiwater.org">cerorita@kauaiwater.org</a>

**USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The authorized contractors are listed in this price list contract. They have signed a Master Agreement with the State of Nevada and a Participating Addendum with the Hawaii State Procurement Office.

<u>Contractor:</u>	<u>Master Agreement Number:</u>
A3 Communications Inc	99SWC-NV23-16258
ADT Commercial LLC	99SWC-NV23-16259
Converjint Technologies LLC	99SWC-NV23-16262
Integrated Security Technologies Inc	99SWC-NV23-16265

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 23-20. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may not impose a transaction fee-for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

**SPO PL CONTRACT NO. 23-20 & applicable NASPO VALUEPOINT MASTER AGREEMENT NUMBER** shall be typed on purchase orders issued against this price list contract. For pCard purchases, the SPO PL Contract No. 23-20 and the applicable NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**LEASE AGREEMENTS** are not allowed under this contract.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.0%	4.0%	4.1666%	No county surcharge
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**COMPLIANCE PURSUANT TO HRS §103-53.** All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

**WARRANTY.** At minimum, the Contractor warrants for a period of one year from the date of Acceptance that: (a) the Product performs according to all specific claims that the Contractor made in its response to the solicitation, (b) the Product is suitable for the ordinary purposes for which such Product is used, (c) the Product is suitable for any special purposes identified in the solicitation or for which the Purchasing Entity has relied on the Contractor's skill or judgment, (d) the Product is designed and manufactured in a commercially reasonable manner, and (e) the Product is free of defects. This warranty shall be in addition to any warranty provided for or required elsewhere in the Master Agreement.

**SHIPPING AND DELIVERY.** Shipping Terms. All deliveries will be F.O.B. destination, freight prepaid, with all transportation and handling charges paid by the Contractor.

Minimum Shipping. The minimum shipment amount, if any, must be contained in the Master Agreement. Any order for less than the specified amount is to be shipped with the freight prepaid and added as a separate item on the invoice. Any portion of an Order to be shipped without transportation charges that is back ordered will be shipped without charge.

## **UNIVERSAL REQUIREMENTS.**

1. Vendor shall ensure facilities are in compliance with all existing rules and regulations.
2. Vendor shall comply with current National Fire Protection Association (NFPA) Standards, Contractor's Board Licensing, State and Local Fire regulations at the time supplies or systems are delivered pursuant to an order.
3. Vendor shall ensure services are conducted by a State Certified/Licensed Technician.
4. Vendor services are conducted in accordance with any certification requirements.
5. All equipment shall be compatible to best industrial standards and must function as designed after installation.
6. Vendor shall not apply surcharges for transportation, fuel, energy, insurance, or any other reason.
7. Vendor shall ensure permits must be current and remain current.
8. When providing services, vendor must discuss findings with the Purchasing Entity point of contact prior to leaving site and submit a report to the Purchasing Entity including the findings no later than 24 hours after inspection.
9. Inspections performed shall include the cost of the initial inspection, any required maintenance, and any needed follow up inspections (at no additional cost for the follow up inspection).
10. Vendor must be an authorized reseller of any manufacturer brand offered. Certification must be made available upon request
11. Vendor must not allow any part of the resulting contract from this solicitation be performed offshore of the United States by persons located offshore of the United State or by means, methods, or communications that, in whole or in part, take place offshore of the United States.
12. Vendor may offer additional services as related to awarded categories

## **BACKGROUND CHECKS.**

- All background checks as required by Purchasing Entities must be completed prior to any work being done.
- All vendors and vendor employees providing on-site services under this contract must be required to submit to and pass background checks. Upon request from Purchasing Entities, vendors must provide copies of background checks or submit to additional security requirements.
- All costs associated with background checks will be at vendor expense.
- Vendor is responsible for ensuring the following.
  - A. Vendor must not begin work until clearance has been issued by Purchasing Entity.
  - B. Notification and access to facilities must be pre-authorized by Purchasing Entities.



## **PUBLIC WORKS PROJECTS.**

- Any projects that are federally funded may be subject to the requirements of Davis-Bacon Act and/or the Davis-Bacon Wage Decision.
- Labor prices for affected projects may be negotiated between the Purchasing Entity and the contractor, provided the contractor provides adequate documentation for any negotiated increase.
  - A. Documentation may include payroll records, copies of wage decisions, and/or other information that establishes a clear difference between contractor standard wage and the prevailing Davis-Bacon wage for any affected employee for that project.
  - B. Under no circumstances will that price be increased by an amount higher than the difference between the normal hourly rate and the hourly rate required by the applicable Davis-Bacon Wage Decision.
  - C. Vendors must include in job quotes the standard business hours and prevailing wage rate for the job location. Quotes should include shift differential, if any, for working nights and weekends.
- Jobsites must be cleaned every day.
- Awarded vendor(s) must complete any punch lists within five (5) days of receipt. Exceptions to this standard may be addressed on an individual project basis.
  
- Asbestos
  - A. Asbestos may be present in facilities and may be encountered in previously inspected buildings.
  - B. Upon discovering asbestos or a suspected asbestos-containing material (ACM), all work shall immediately stop in the affected area and contractor will immediately contact the project manager and/or building owner;
  - C. The project manager and/or building owner shall assume responsibility for taking material samples for testing; and
  - D. The project manager/building owner will convey all pertinent information regarding asbestos test results to the vendor and, if necessary, conduct any required remediation prior to resuming work in the affected area.
  - E. All remediation work must be performed by a contractor specifically licensed and/or certified to perform asbestos remediation.
  - F. Vendors may be held liable for violations of any applicable federal, state and/or local environmental laws or regulations, whether committed through action or inaction.

## **GENERAL**

- Vendor must guarantee workmanship at vendor expense for a period of twelve (12) months from date of installation.
- Work shall be performed in accordance with manufacturers' recommendations and with all current local codes, regulations, and installation guidelines.

- Vendor may be required to do some work after normal business hours (8am-5pm, unless otherwise specified by the Purchasing Entity); however, it is anticipated that most work will be completed during normal business hours.
- Vendor staff is responsible for performing a standard site walk-through and providing competent personnel to perform the specific scope(s) required. Due to the nature of these scopes of work and the liability involved, each Purchasing Entity will have the final determination of competency in all matters regarding personnel provided by vendor.
- Once vendor has possession of equipment to be installed, responsibility for all equipment, including storage during installation work, shall be at vendor expense when storage space is unavailable at a jobsite.

#### **PENALTY FOR IMPROPER PRICING**

- Vendor is responsible for ensuring all prices proposed for all projects are accurate and consistent with the terms of the contract.
- For all projects completed under this contract: if vendor submits an invoice containing incorrect pricing in favor of vendor, that vendor shall submit a new, corrected invoice with a 25% reduction in cost for each incorrectly priced item.
- If vendor continues to provide incorrect invoicing each Purchasing Entity has the option to cancel their contract in its entirety without penalty.
- Vendors are not allowed to charge fees above or in addition to pricing set forth in the MA after award has been made. Failure to comply may be grounds for cancellation of the contract.

#### **STANDARD OF PERFORMANCE AND ACCEPTANCE**

- The Standard of Performance applies to all product(s) purchased under this Master Agreement, including any additional, replacement, or substitute product(s), as well as any product(s) which are modified by or with the written approval of the vendor and acceptance by the Purchasing Entity.
- The Acceptance Testing period shall be seven (7) calendar days, or any other time period identified in the solicitation or the Participating Addendum, beginning with the day after the product is installed and/or certification is received that the product is ready for Acceptance Testing.
- If the product does not meet the Standard of Performance during the initial period of Acceptance Testing, the Purchasing Entity may, at its discretion, continue Acceptance Testing on a day-to-day basis until the Standard of Performance is met.
- Upon rejection, the vendor will have three (3) calendar days to cure any Standard of Performance issue(s).
- If, after the cure period, the product still has not met the Standard of Performance, the Purchasing Entity may, at its option:
  - A. Declare the vendor to be in breach and terminate the order
  - B. Demand a replacement product from the vendor at no additional cost to Participating Entity or
  - C. Continue the cure period for an additional time period agreed upon by the Participating Entity and the vendor.

- Vendor shall pay all costs related to the preparation and shipping of returned products.
- No product shall be accepted, and no charges shall be paid until the Standard of Performance is met.
- The warranty period will begin upon the Purchasing Entity acceptance.

**CONTRACT USAGE**

- Purchasing Entity may have proprietary equipment. Vendor is responsible for working with or notifying a Purchasing Entity regarding maintenance and repair of proprietary equipment.

**PRODUCT AND SERVICE CATEGORIES.**

<p><b><u>Category 1: Backflow Prevention System.</u></b> Backflow prevention systems prevent contamination of the potable water distribution through infiltration of stagnant water or substances from industrial or fire protection piping. Regularly scheduled maintenance and service of backflow prevention devices helps prevent potential health issues due to water supply contamination. Certified inspection and testing services must include a written report of inspection findings, including any specific recommendations for corrective action where needed.</p> <p>Inspections.</p> <ul style="list-style-type: none"> <li>A. Each backflow prevention device to determine whether it is in service and in satisfactory condition.</li> <li>B. Site and identify any conditions that could potentially compromise the performance of mechanical and/or electronic components of the backflow preventers</li> <li>C. Backflow preventer control valves for proper position, general condition, and accessibility</li> <li>D. The general condition of backflow preventers, piping, hangers, drains, test ports and related equipment.</li> </ul> <p>Additional Requirements.</p> <ul style="list-style-type: none"> <li>A. Conduct required annual performance differential test</li> <li>B. Tag devices as required and perform all required record-keeping/reporting</li> <li>C. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies</li> <li>D. Be sure Purchasing Entity is updated with proper operation of the equipment, as needed</li> </ul>
<p><b><u>Category 2: Standpipe Inspections – Fire Hose.</u></b> For ordering entities with existing standpipes and fire hose systems in-service, and in accordance with applicable codes, fire hose is to be taken from its rack, unrolled, and physically inspected at least once a year. Hose must be replaced on the rack so that folds do not occur at their former positions. Inspection and re-racking procedure are to identify any problems, maintain the functional condition of the hose and provide a measure of safety at the time of a fire until firefighters can arrive.</p> <p>Remove the hose from its rack, and check:</p>

- A. Last hydro-test date is within code requirements
  - B. Condition of couplings
  - C. Condition of the threads
  - D. Condition of gasket in the coupling, replace if necessary
  - E. Valve for damage, rot, or mildew
  - F. Hose for damage, rot, or mildew
  - G. Nozzle for damaged threads and damaged or blocked tip
  - H. Verify standpipe hose threads match type used by local Fire Department. If threads do not match, an adapter should be supplied.
- Reattach coupling to valve.
  - Reposition the hose on the rack so that folds do not occur in previous positions
  - Replace nozzle and attach it to the nozzle clip on the rack
  - Tag the unit properly
  - Check the cabinet for easy access and, where applicable, check that the glass is intact
  - Observe the hazard area to confirm that there is sufficient hose to reach in any direction
  - Check that the standpipe is visible and unobstructed. If it is obstructed, notify the Purchasing Entity representative, and have the area cleared
  - Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies
  - Be sure Purchasing Entity is updated with proper operation of the equipment, as needed

**Category 3: Automatic Fire Pumps.** Automatic fire pumps boost water pressure for high hazard areas and where water demand exceeds available pressure. In the event of pump failure, a sprinkler system will not perform at the required levels established for adequate protection of a facility and its occupants. To ensure proper operation of automatic pumps, a scheduled comprehensive inspection and test is required in accordance with local, state, and federal codes. Certified pump tests must include a written analysis addressing the current performance of inspected pump equipment. A report of the inspection findings must also include recommendations for corrective action where needed.

**Inspect**

- A. Automatic fire pumps to determine if they are in service and in satisfactory condition in accordance with NFPA standards
- B. Site conditions and identify any issues that could compromise the performance of mechanical and/or electronic components of the pumps
- C. Inspect automatic fire pump control valves for proper position, general condition, accessibility, and appropriate signage
- D. Inspect automatic fire pump test header for satisfactory condition
- E. Inspect automatic fire pump alarm components for satisfactory condition

**Additional Requirements**

- A. Check general condition of automatic fire pump piping, hangers, drain valves, check valves, gauges, and related equipment
- B. Conduct required annual performance flow test
- C. Tag devices as required and perform required record-keeping
- D. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies
- E. Be sure Purchasing Entity is updated with proper operation of the equipment, as needed

**Category 4: Fire Sprinkler Systems.** Inspections shall be carried out in accordance with local, state, and federal codes. Each inspection shall include a report of the inspection results, and include recommendations for any corrective actions, where needed.

Inspections

- A. System to determine whether it is in service, and all components are in satisfactory condition in accordance with NFPA standards
- B. Test fire sprinkler system alarm components
- C. Sprinkler heads for adequate clearance and condition to verify proper distribution and activation
- D. Sprinkler control valves for proper position, general condition, accessibility, and appropriate signage

As Needed

- A. Clean pilot lines and solenoid strainers thoroughly
- B. Disassemble the solenoid release and inspect and clean interior

Additional Requirements

- A. Discuss Agencies' general storage and stock arrangements for combustibles in relation to fire sprinkler system protection
- B. Tag devices as required and perform required record-keeping
- C. Identify site conditions that could compromise mechanical and/or electronic components of system
- D. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies
- E. Be sure Purchasing Entity is updated with proper operation of the equipment, as needed

Inspection and draining of low points will be ordered at intervals specified by the Purchasing Entity but will comply with NFPA requirements. Provide a written report of the inspection to Purchasing Entity. Services for inspection and draining of all low-point drains on a seasonal, as-needed basis are to avoid pipe breakage and accidental tripping of systems due to freezing.

**Category 5: Fire Detection – Fire Alarm Systems.** The reliability of fire detection and fire alarm systems is crucial to providing safety to building occupants and protection of property. All inspection services will be performed in accordance with appropriate local, state, and federal codes. Each inspection service must test that those systems operate as designed, which minimizes the incidence of false alarms that interrupt business operations. All

inspections must be conducted by certified fire detection and alarm inspection technicians. When specified, inspection services will include inspecting fire suppression system. A report of inspection findings will be prepared.

Category is for installed devices and equipment including, but not limited to, all smoke detectors, heat detectors, carbon monoxide detectors, flame detectors, water flow switches, pull stations, remote annunciators, horns, strobes, fuses, lamps, LEDs, control panels, control equipment, batteries, and wiring or cabling.

#### Inquire

- A. Regarding any changes or modifications of the fire detection and alarm system
- B. Regarding changes in the general occupancy environment, operations and conditions relating to the fire detection and alarm system in accordance with NFPA recommended procedures
- C. Regarding the Agencies general storage and stock arrangements for combustibles in relation to fire alarm and suppression systems

#### Inspections

- A. Each system to determine whether it is in service and in satisfactory condition in accordance with NFPA standards
- B. Site conditions and identify any issues that could compromise the performance of mechanical and/or electronic components of the system
- C. The general condition of the fire alarm panel and related equipment
- D. Test smoke and heat detectors in accordance with manufacturer specifications
- E. Fire alarm control panels and remote fire alarm panels
- F. All annunciators and zones physically and visually, and test by tripping a detector
- G. Add meter batteries
- H. Exercise flow switches, tamper switches and low-pressure alarms
- I. Output relays and test their activation
- J. Verify, if applicable, that all signals are received by designated alarm service provider
- K. All smoke detectors for cleanliness. Clean all detectors that require cleaning in accordance with manufacturer guidelines, as applicable
- L. Operability of non-restorable heat detector circuits by simulating electrical operation at the wiring connection
- M. Test functionality of all accessible heat-actuating devices, both electrically and pneumatically in accordance with heat actuating devices
- N. And exercise all supervised control valves and switches

#### Additional Requirements

- A. During testing of the fire detection system, activate outputs for the purpose of equipment shutdown, start-up, and HVAC/smoke control
- B. Tag devices as required and perform required record-updates
- C. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies

- D. Be sure Purchasing Entity is updated with proper operation of the equipment, as needed

**Category 6: Emergency Lighting.** In the event of power loss or fire, building occupants depend on emergency lighting and exit signs that guide evacuees to safety. Improperly maintained emergency lighting systems are unacceptable. Vendor is required to perform complete inspections of these systems in accordance with applicable codes. Vendor providing maintenance services for these systems are required to maintain an adequate inventory of replacement parts applicable to servicing a full range of system brands.

Inspections

- A. Each system to determine whether it is in service and in satisfactory condition in accordance with NFPA standards
- B. Site conditions and identify any issues that could compromise the performance of mechanical and/or electronic components of the emergency lighting system
- C. Test each unit to ensure that lighting systems will illuminate a minimum of 90 minutes (OSHA, NFPA and NEC minimum standards)
- D. Adjust the PC board float voltage, where applicable to ensure extended life of batteries and other key components
- E. All bulbs and lamp heads to ensure they are operational and meet code-specified lighting requirements.
- F. All exit signs for proper function
- G. Clean all battery terminals and leads
- H. Emergency lights and exit signs for appropriate placement

Additional Requirements

- A. Check energy efficiencies of all units, bulbs, and lamps
- B. Tag devices as required and perform required record-keeping
- C. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies
- D. Be sure Purchasing Entity is updated with proper operation of equipment, as needed

**Category 7: Special Hazard Fire Suppression Systems.** Used where chemicals, flammables, equipment or processes require specialized fire suppression strategies. Such systems protect aircraft, computer rooms, fuel pump islands, clean rooms, rare documents, telecommunications centers, power plants, tire storage facilities and many other high-values and/or high-hazard assets. The suppression agents vary with the application, and may include CO<sub>2</sub>, FM200, Inergen, Novec1230, FE25/ECARO 25, foam, dry chemical, or other special chemical formulations. A written report of findings from inspection must include recommendations for corrective action where needed.

Inspections

- A. System to determine whether it is in service and in satisfactory condition, in accordance with NFPA standards
- B. Site conditions, and identify any issues that could compromise the performance of mechanical and/or electronic components of the system

- C. Discharge devices for adequate condition and clearance to allow for proper distribution and activation
- D. Each release control device for proper position, general condition, accessibility, and appropriate signage
- E. Each special hazard system, and conduct required tests, weather permitting. (In case of inclement weather, technician will need to reschedule for earliest possible date)
- F. Fire Department connection couplings, caps, threads, clappers, check valves and drains
- G. General condition of visible and accessible piping, hoses, hangers, drain valves, gauges, and related equipment
- H. Cylinders, straps, and outlet fittings connected to the discharge manifold for tightness and bracing
- I. Agent storage devices for the proper quantity of extinguishing agent, check storage pressure, and record the last hydro-test date for agent cylinders and hoses

**Additional Requirements**

- A. Changes in building status that may affect the performance or reliability of the special hazard system, including obstructions
- B. Changes or modifications made to the special hazard fire suppression system
- C. General storage and stock arrangements for combustibles in relation to special hazard fire suppression
- D. Tag devices as required and perform all required record-keeping
- E. Provide a brief written report of the inspection to Purchasing Entity
- F. Be sure Purchasing Entity is updated with proper operation of the equipment, as needed

**Category 8: Portable Fire Extinguisher Inspection – Service and Testing.** Portable extinguishers must be tested to be certain that they are charged and in proper working order, and suitably located according to their potential hazard environment. All fire extinguisher inspections, service, selection and placement, will be conducted annually in compliance with all applicable codes, and each extinguisher use class must be clearly identified, properly positioned and appropriate to location. Following inspection, a written report of findings shall be provided noting inspection date, time, and service technician. The report will also identify equipment type/class or placement discrepancies and offer recommendations, if applicable.

**Inspections**

- A. Each unit to be sure it is properly hung with the proper manufacturer hanger
- B. Gauge pressure
- C. Condition of gauge and its compatibility with extinguisher
- D. Weight of extinguisher
- E. Last hydro-test test date is within code requirements
- F. Last 6-year maintenance inspection, if applicable
- G. Valve and shell for damage or corrosion
- H. Hose and inspect it for cracks or splits (remove hose to inspect closely)
- I. Hose threads for signs of wear
- J. Condition of discharge horn



- K. For obstructions that may interfere with access to the extinguisher.
- L. Additionally, by breaking extinguisher seal and remove locking pin
- M. Upper and lower handles

**Additional Requirements**

- A. Replace locking pin and reseal extinguisher
- B. Inspect valve opening for powder or any foreign matter
- C. For dry extinguishers, fluff the powder by turning the unit
- D. Clean extinguisher shell with spray cleaner
- E. Return hose to its proper position
- F. Check condition of hose/horn retention band at the side of the extinguisher
- G. Verify that each unit classification is properly identified with the appropriate decal
- H. Check that all operating instructions are clean and legible
- I. Properly tag each extinguisher
- J. Survey the area around the unit to verify that the unit classification corresponds properly with all potential hazards
- K. Verify unit is properly located within normal travel pathways and positioned at a conspicuous and accessible height
- L. Ensure unit is visible and unobstructed
- M. Replace extinguisher on its hanger
- N. Provide a brief written report of the inspection to Purchasing Entity, detailing any deficiencies

**Category 9: New Portable Fire Extinguishers.**

**Minimum requirements of all new fire extinguishers:**

- A. All fire extinguishers, including all component hardware, charge, and propellant, shall be new
- B. Must have a minimum six-year factory warranty, which shall begin upon Purchasing Entity's Acceptance of the Product
- C. Must meet all organizational (UL, DOT, NFPA, OSHA, FEMA, etc.) standards
- D. Must be corrosion resistant and be painted red, except water spray-type (class A), which shall be stainless steel
- E. Valve assemblies must be metal
- F. Purchasing Entity must be made aware when the next inspection will require the current extinguisher to be replaced, and at what cost

**Additional Requirements**

- A. Extinguishers must be delivered with a current inspection tag
- B. Packaging and shipping must conform to applicable federal and state regulations
- C. Deliveries must have HM-126C MSDS sheets for proper extinguishing agents
- D. A 24-hour toll free 800 number must appear on all copies of the invoice/packing slip.
- 8. All invoiced shipments must be delivered in accordance with all state and federal regulations

E. Vendor is required to replace defective, incorrect

**Category 10: Kitchen Fire Suppression Commercial Hood System.**

- Most commercial kitchens use high-temperature appliances, cooking oils, and solid fuels. Kitchen fire suppression systems must be in peak working condition to ensure the safety of employees and patrons alike. In government and educational food service environs, safety considerations are especially important
- Inspections must be performed in accordance with applicable standards, current codes and requirements for this equipment, including use of dry chemical extinguishing agents. All inspections must be scheduled and conducted with the goal of minimizing downtime
- User personnel must be familiarized with the proper use and care of kitchen fire suppression systems to reduce the possibility of expensive, unnecessary discharges, resulting in safer, more productive working environments for staff. A detailed, written report of all inspection findings is required, including recommendations for any corrective actions where needed

**Inspections**

- A. System to determine whether it is in service, and all components are in satisfactory condition in accordance with NFPA standards
- B. Site conditions and identify any issues that could compromise the performance of mechanical and/or electronic components of system
- C. And test remote pulls for condition and operability
- D. Automatic trips perform a trip test

**Additional Requirements**

- A. Verify mechanical operation of system
- B. Check gas shutoff function, if applicable, or electrical shutoff function, if applicable
- C. Replace fusible links where required
- D. Inspect system components for cleanliness
- E. Restore system to normal operation
- F. Reset system
- G. Install new tamper seals
- H. Inspect suppression agent cylinder
- I. Verify cylinder/cartridge pressure, agent weight and condition
- J. Check that last hydro-test test date is within code requirements
- K. Inspect and verify piping/bracing to manufacturer specifications
- L. Inspect all nozzles and verify that they are properly aimed, free of any damage or blockages, and have proper blowoff caps intact
- M. Verify that system Owner's Manual is available on-site
- N. Verify that a proper portable fire extinguisher is available in an easily seen, accessible location, and a suitable type to the environment

- O. Ask Purchasing Entity about general occupancy relating to the kitchen fire suppression system in accordance with all applicable NFPA recommended procedures
- P. Inspect for any changes in the hazard area that may affect performance and reliability of fire suppression system
- Q. Tag devices as required and perform required record-keeping
- R. Compile a report of the inspection
- S. Familiarize the Purchasing Entity with proper operation of system equipment

**Category 11: Commercial Hood System Cleaning.** The State desires that vendors incorporate, to the fullest extent possible, environmentally responsible business practices. To that end, the State expects all prospective contractors to demonstrate commitment to and experience in environmental sustainability and public health protection practices applicable to their line of services. In accordance with State EPP Policy, the cleaning products used for Commercial Hood Systems Cleaning should be in accord with the standards and recommendations of the United States Environmental Protection Agency EPP program, the Green Seal organization, and standards and practices specified by the U.S. Green Building Council. Hood cleaning products registered under NSF International are also acceptable.

Vendor to Provide

- A. High pressure spray unit(s) for cleaning commercial hoods
- B. Purchasing Entity representative with a cleaning schedule
- C. When cleaning multiple units, schedule off-peak hours for cleaning
- D. Prearrange with Purchasing Entity representative for kitchen key(s) and roof accessibility, as applicable
- E. Ladder(s) for buildings without roof access and all other ladder requirements
- F. Lighting accessories
- G. Tools and equipment necessary to perform hood cleaning & clean-up
- H. Grease bearings on blower shaft, (if noted on job order)
- I. Return all issued keys to agencies representative upon completion of job (if applicable)

Hood System Cleaning Scope of Work

- A. Kitchen Setup
  - 1. Turn off appliances and pilot lights
  - 2. Remove or place boards over deep fat fryers
  - 3. Place boards over range, cookers, etc.
  - 4. Place polyurethane over all appliances and clip to troughs
  - 5. Clip and drape polyurethane from the hood canopy, directing water to suitable drain or collection container
- B. Remove grease filters
- C. Clean filters, as noted on job order
- D. Set-Up for Roof Fan Cleaning

**Category 12: Access Control Systems.** Access Control System (TACACS) is a centralized access control system that requires users to send an ID and static (reusable) password for authentication. TACACS uses UDP port 49 (and may also use TCP). Reusable passwords are a vulnerability: the improved TACACS+ provides better password protection by allowing multifactor authentication.

The Access Control Systems category includes, but is not limited to the following services:

- A. All aspects of access control system services
- B. Installation of new systems
- C. Replacement or upgrade of systems
- D. Removal of existing systems
- E. Integration of various types of systems
- F. Provide and install all related equipment and any items necessary for operation and installation of equipment such as wires and fasteners that are needed to complete work

Maintenance and repair (including emergency repairs) of systems

- A. Respond on site to trouble calls within four (4) hours, including weekends and holidays
- B. Repair personnel must carry adequate hardware inventory to replace, repair, and/or maintain each system at the time dispatched
- C. Repair personnel must be prepared to provide an immediate replacement for defective equipment and shall not remove a defective unit without an immediate replacement
- D. Replacement and repair of equipment must be provided to a specific location, or within an assigned geographical area inside a location

Provide programming and work individually with each Participating Entity information technology staff when installing new or maintaining previously installed systems.

### **Category 13: Burglar Alarm Systems.**

- The Burglar Alarm Systems category includes, but is not limited to the following services:
  - All aspects of burglar alarm system services
  - System Monitoring:
    - A. Provide a 24-hour (UL) station
    - B. Provide backup communication, i.e., radio or cell phone
- Installation of new systems
- Replacement or upgrade of systems
- Removal of existing systems
- Maintenance and repair (including emergency repairs) of systems
  - A. Respond to trouble calls within four (4) hours, including weekends and holidays
  - B. Repair personnel must carry adequate hardware inventory to replace, repair, and/or maintain each system at the time dispatched
  - C. Repair personnel must be prepared to provide an immediate replacement for defective equipment and shall not remove a defective unit without an immediate replacement
  - D. Replacement and repair of equipment must be provided to a specific location, or within an assigned geographical area inside a location

- Integration to existing systems as requested
- Provide and install all related equipment and items that are needed to complete work
- The authorized Purchasing Entity representative and/or designee will identify the procedures by which work requests will be assigned
- Existing systems must be matched in any new additions or new construction. During renovations, the system in the renovated area being replaced must match the system that is currently in operation and must become an integral part thereof. Vendors must ensure complete connectivity and integration to each existing system in those instances where an addition or upgrade is warranted
- Designate a single point of contact who can address the programming needs of alarm systems in use throughout Purchasing Entity facilities with a certified tech
- Vendors must possess the ability to provide for individual access codes

**Category 14: Surveillance Services and Equipment**

- This category includes, but is not limited to the following services:
    - All aspects of cloud-based and video surveillance systems, services, and equipment
    - Installation of new systems
    - Replacement or upgrade of systems
    - Removal of existing systems
    - Maintenance and repair (including emergency repairs) of systems
  - A. Respond to trouble calls within four (4) hours, including weekends and holidays
  - B. Repair personnel must carry adequate hardware inventory to replace, repair, and/or maintain each system at the time dispatched
  - C. Repair personnel must be prepared to provide an immediate replacement for defective equipment and shall not remove a defective unit without an immediate replacement
  - D. Replacement and repair of equipment must be provided to a specific location, or within an assigned geographical area inside a location
- Integration to existing systems as requested
  - Provide and install all related equipment such as wires and fasteners that may be needed to complete work.
  - Provide the option to use video cards for video surveillance
  - Vendors must offer video cards with various capacity sizes to meet all potential needs. Capacity and specifications as determined by the Participating Entity.
  - Provide the option for agencies to build their own stand-alone computer to run the system, or request that the vendor build it for them
  - Offer a wide variety of indoor and outdoor cameras and wireless transmitters to work in conjunction with video cards

**Category 15: High Security Controls Systems**

- The High Security Control Systems category includes, but is not limited to the following services:
  - Replacement or upgrade of systems
  - Testing, training
  - The DCS category custom-integrates HMI /SCADA operator interfaces with programmable logic controllers (PLCs), and various communication subsystems to create a single integrated security system. Custom tailor, program, and configure to remotely move and secure confined individuals in a specific detention, correctional, courts holding, mental health, or similar secure facility; generally, from a 24-hour central control room supported by distributed satellite stations. Representative subsystems may include, but is not limited to:
    - A. Operator interfaces employing PC-based human-machine-interface (HMI) and supervisory control and data acquisition components (SCADA) software. Configure as client/server or peer systems. Representative pointing devices include mouse, touchscreen, or both
    - B. Master-to-master staff intercommunications, typically on a full-duplex, dialup basis
    - C. Door monitoring and control systems. Field device interfaces (relays, fuses, and terminals) to detention locking systems and door control programming
    - D. Utility monitoring and control systems. Data interfaces or field device interfaces to lighting control panels and relays, power control relays and breakers, flushing control systems, water control valves, telephone cutoff relays, fan control relays, generator monitoring interfaces, transfer switch monitors and transfer relays, and similar utility monitoring and control systems
    - E. Perimeter alarm systems. Data interfaces or field device interfaces to perimeter security and intrusion detection systems
    - F. Duress alarm systems. Data interfaces or field device interfaces to fixed or mobile duress alarm systems, including body-worn transmitters, duress pushbuttons, and subsystems that provide locating technology
- Maintenance and repair, including emergency repairs of system.
  - A. Respond to trouble calls within four (4) hours, including weekends and holidays
  - B. Adequate hardware inventory to replace, repair, and/or maintain each system at the time dispatched
  - C. Vendor to be prepared to provide an immediate replacement for defective equipment and shall not remove a defective unit without an immediate replacement

**Category 16: Inspections & Monitoring**

- Vendor must:
  - A. Guarantee system performance 99% uptime

B. Perform inspections as required by the Purchasing Entity

- Fire Extinguishing Systems. The Fire Extinguishing System category includes inspections of new extinguishing systems, including:
  - A. Pre-engineered systems; and
  - B. Engineered systems
- Fire Sprinkler Systems. Awarded vendors will be required to perform the following annual services:
  - A. Inspect installed equipment, including alarm devices, sprinkler heads, pipes, insulation, line pressure, unusual wear/corrosion, hose connections, hose racks, fire department connections, and other equipment in accordance with all rules and regulations within the Participating Entities
  - B. Provide condition analysis report for all equipment inspected, highlighting any potential repairs needed, including any known rules and/or regulation infractions, noting specific location/equipment and specific rule and/or regulation violated prior to any repairs
  - C. Ensure that systems are constantly operational
- Fire Alarm/Protective Signaling Systems. Awarded vendors will be required to perform the following semiannual/annual inspection services:
  - A. Inspect installed equipment, including complete testing of all fire alarm initiating devices, supervisory devices, and notification appliances
  - B. Inspect fuses, lamps, LEDs, control equipment including all wiring, connections, and insulation; and
  - C. Provide the Participating Entities with a test report within 24 hours of completion, unless otherwise agreed upon in writing by both parties
  - D. Some facilities may not accommodate one complete inspection per year of all fire alarm systems at one time. In this case, vendors will be required to service a portion of the alarm system each quarter until all systems have been inspected throughout the course the year
- Alarm Monitoring
  - A. Provide a 24-hour, 7 day per week UL listed station for monitoring alarm systems, including providing backup communication using a radio or cellular service.

## AGENCY INSTRUCTIONS

1. Agency shall solicit to a minimum of two (2) vendors based on the Award Summary and reference SPO Price List 23-20 NASPO ValuePoint Security and Fire Protection Services

Award Summary	
Vendors	Categories Awarded
A3 Communications Inc	5, 12, 13, 14, 15, 16
ADT Commercial LLC	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16
Convergint Technologies LLC	5, 12, 13, 14, 16
Integrated Security Technologies Inc	12, 13, 14
Intraworks Inc	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16

2. Agency shall include a reasonable time for a due date for quotes.
3. Agency shall indicate their Jurisdiction from page 4 to vendors.
4. Agencies will verify with awarded vendor to have all required licenses and certifications in place prior to providing any services. Depending on the scope of project, a contractor license(s) may be required but not limited to: C-15 (Electronic systems contractor), C-15a (Fire and burglar alarm contractor), C-13 (Electrical contractor), C-20 (Fire protection contractor), C-20a (Fire repressant systems contractor), C-37 (Plumbing contractor), or certificate of fitness.
5. Vendors shall not charge a pcard transaction fee.
6. Personnel conducting or participating in utilizing Price List Contract No. 23-20 is responsible to complete form SPO-010, Record of Procurement for purchases of \$5,000 or more. If award is not made to the lowest bidder, written justification is explained in Part D. The approved Form SPO-010 is kept in the procurement/contract file.
7. Consideration of Quotes. Agencies shall consider all responsive and responsible quotes received. An award shall be made to the Contractor(s) offering the lowest price. If the lowest price does not meet the agencies specification requirement, the award may be made to the vendor(s) whose offer represents the best value to the agency. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria in addition to price so that the offer meeting the overall combination that best services the agency is selected. These criteria may include, in addition to others, the total cost of ownership, performance, history of the vendor, quality of goods, services, delivery and proposed technical performance.
8. Order shall include
  - a. The services or supplies being delivered;
  - b. A shipping address and other delivery requirements, if any;
  - c. A billing address;
  - d. Purchasing Entity contact information;
  - e. A not-to-exceed total for the products or services being ordered;



# VENDOR INFORMATION



A DIVISION OF THE COOK & BOARDMAN GROUP, LLC

## **A3 COMMUNICATIONS INC**

Master Agreement No. 99SWC-NV23-16258

<https://www.naspovaluepoint.org/portfolio/security-fire-protection-services-2023-2028/a3-communications-inc/>

**Sales Contact:**

Brian Thomas

O: (803) 744-5000

F: (803) 731-6046

[bthomas@a3communications.com](mailto:bthomas@a3communications.com)

To view products:

[www.a3communications.com](http://www.a3communications.com)

**Remittance Address:**

A3 Communications Inc

Division 700, PO Box 117343

Atlanta, GA 30368-7343

Vendor Code: 366447-00



Commercial

**ADT Commercial LLC**

Master Agreement No. 99SWC-NV23-16259

<https://www.naspoaluepoint.org/portfolio/security-fire-protection-services-2023-2028/adt-commercial-llc/>

Sales Contact:

Scott Wulforst

Sr. Director of State Local Government Programs

O: (775) 287-8110

[ScottWulforst@adt.com](mailto:ScottWulforst@adt.com)

Remittance Address:

ADT Commercial LLC

99-930 Iwaena, #B-102

Aiea, HI 96701-3283

Vendor Code: 357384-01

Rick Osborne

General Manager - Hawaii

O: (808) 484-4000

[Rosborne@adt.com](mailto:Rosborne@adt.com)

To view products:

<https://www.adt.com/commercial/state-local-government>



## CONVERGINT TECHNOLOGIES LLC

Master Agreement No. 99SWC-NV23-16262

<https://www.naspoaluepoint.org/portfolio/security-fire-protection-services-2023-2028/convergint-technologies-llc/>

**Sales Contact:**

Jason Oyadomari

Business Development Manager

O: 808-913-5270 M: 808-222-1419

[jason.oyadomari@convergint.com](mailto:jason.oyadomari@convergint.com)

**Remittance Address:**

Convergint Technologies LLC

35257 Eagle Way

Chicago, IL 60678-1352

Vendor Code: 357062-00

**To view products:**

<https://www.convergint.com/what-we-do/>

Convergint Overview - [https://spo.hawaii.gov/wp-content/uploads/2023/06/23-20\\_Convergint\\_06-27-2023.pdf](https://spo.hawaii.gov/wp-content/uploads/2023/06/23-20_Convergint_06-27-2023.pdf)



## INTEGRATED SECURITY TECHNOLOGIES INC

Master Agreement No. 99SWC-NV23-16265

<https://www.naspoaluepoint.org/portfolio/security-fire-protection-services-2023-2028/integrated-security-technologies-inc-ist/>

**Sales Contact:**

Christine Lanning  
94-1388 Moaniani St., Ste 204  
Waipahu, HI 96797  
(808) 836-4094 or (808) 294-4490  
[naspo@istechs.net](mailto:naspo@istechs.net)

**Remittance Address:**

Integrated Security Technologies Inc  
94-1388 Moaniani St., Ste 204  
Waipahu, HI 96797  
Vendor Code: 260230-00

To view products: [www.istechs.net](http://www.istechs.net)



## INTRAWORKS INC

Master Agreement No. 99SWC-NV23-16269

<https://www.naspovaluepoint.org/portfolio/security-fire-protection-services-2023-2028/intraworks-inc/>

Sales Contact:

Don Banke

M: (505) 967-8722

F: (505) 884-8585

[DBanke@intraworksusa.com](mailto:DBanke@intraworksusa.com)

Remittance Address:

Intraworks Inc

7910 Lorraine CT NE

Albuquerque, NM 87113

Vendor Code: 366450-00

To view products: [www.intraworksusa.com](http://www.intraworksusa.com)