

TABLE OF CONTENTS:

Information on MMCAP and the Contract	1
Participating Jurisdictions, Points of Contact, MMCAP Infuse Senior Account Executive	2
Use of this Vendor List Contract by Nonprofit Organizations	3
Eligible Authorized Participating Facilities, Contractors	4
Vendor Codes, Vendor Compliance, pCard	4
Purchase Orders , State General Excise Tax (GET),	5
Documents Required by Contractor to Open a New Account	5
Account Manager, Medical Products and Pricing, Pharmaceuticals	6
Sublocade, Ordering System, Invoicing	6
Payment, Vendor & Product Evaluation	7
Price List Contract Available on the Internet	7
Vendor Contact Information	8

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 24-22 (Statewide)

Replaces SPO VL22-16

Effective: 02/23/2024

THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY

**MMCAP-infuse
MEDICAL PRODUCTS PROGRAM
February 23, 2024 – May 1, 2025**

INFORMATION ON MMCAP INFUSE

The State of Hawaii is a member of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Infuse, a voluntary group purchasing organization operated by the State of Minnesota's Department of Administration for government healthcare facilities. The mission of MMCAP Infuse is to provide member organizations, through combined purchasing power, to receive the best prices available for pharmaceuticals and related products to eligible government facilities.

The State of Minnesota is the lead agency and contract administrator for the MMCAP Infuse medical products. A competitive sealed proposal was issued on behalf of MMCAP Infuse and a contract was awarded to Henry Schein. The contractor is required to distribute medical products as ordered by participating agencies.

The State Procurement Office, on behalf of the executive branch and the purchasing agencies listed below, has joined the MMCAP Infuse medical products prime contractor contract. The MMCAP Infuse contract offers a wide range of medical products.

For additional information on this contract visit the MMCAP Infuse website at <http://www.mmcap.org>



PARTICIPATING JURISDICTIONS: Agencies of the following purchasing jurisdictions may purchase from this price list contract:

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
Hawaii Health Systems Corporation	Honolulu Board of Water Supply
Office of Hawaiian Affairs	Honolulu Authority for Rapid Transportation
University of Hawaii	County of Hawaii
Public Charter School Commission and Schools	Hawaii County Council
House of Representatives	County of Hawaii-Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water
	School Facilities Authority

Participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS Chapter 103D, and the procurement rules apply to purchases by using applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdictions.

POINTS OF CONTACT: Questions regarding products, ordering, pricing and status should be directed to:

MMCAP Infuse Senior Account Executive
Kim Hankins
email Kim.Hankins@state.mn.us
phone 503-999-5013

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	Fax	E-mail
Executive	Christopher Amandi	587-4706	586-0570	Christopher.J.Amandi@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
HHSC	Nancy Delima	359-0994		ndelima@hhsc.org
OHA	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu

Jurisdiction	Name	Telephone	Fax	E-mail
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr. Nanette Saito	768-5084	768-5011	kamazaki@honolulu.gov
		768-5085		nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071		fn_procurement@hbws.org
HART	Dean Matro	768-6246		dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440		diane.nakagawa@hawaiiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440		diane.nakagawa@hawaiiicounty.gov
County of Hawaii- Dept. of Water Supply	Ka'iulani L. Matsumoto	961-8050 x224	961-8657	kmatsumoto@hawaii.dws.org
County of Maui	Jared Masuda	463-3816		jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838		marlene.rebugio@mauicounty.us
County of Maui- Dept of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai- Department of Water	Christine Erorita	245-5409	241-5813	cerorita@kauaiwater.org
School Facilities Authority	Gaudencia "Cindy" Watarida	430-5531		Cindy.watarida@k12.hi.us

USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.

Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts. A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying

nonprofits eligible to participate in cooperative purchasing. If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list or vendor list contractor(s)

ELIGIBLE AUTHORIZED PARTICIPATING FACILITIES: Only eligible authorized facilities, of a participating jurisdiction, are authorized to use this contract. Eligible authorized facilities, wanting to use this contract, are required to complete a MMCAP Infuse Facility Membership Application and Facility Agreement [Membership Application Instructions and Application Form / Minnesota.gov \(infuse-mn.gov\)](https://infuse-mn.gov) prior to ordering. Submit a completed and signed MMCAP Infuse application and agreement to the State Procurement Office, Attention Christopher Amandi, Christopher.J.Amandi@hawaii.gov for verification and submission to MMCAP Infuse.

CONTRACTOR. The following contractor is authorized to provide Medical Products. They have signed a Master Agreement with the State of Minnesota and a Participating Addendum with the Hawaii State Procurement Office.

<i>Contractor</i>	<i>Master Agreement No. or Contract No.</i>
Henry Schein, Inc.	MMS2200734

VENDOR CODES for annotation on purchase orders are obtainable from the Alphabetical Contractor Edit Table available at your department's fiscal office. Departments are cautioned that the remittance address on an invoice may be different from the address of the contractor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct contractor code is used.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 24-22. No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4% for pCard transactions.

PURCHASE ORDER (PO) may be Issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

SPO VL CONTRACT NO. 24-22 AND THE APPLICABLE MASTER AGREEMENT NO. shall be typed on purchase orders issued against this vendor list contract:

<i>Contractor</i>	<i>Master Agreement No. or Contract No.</i>
Henry Schein, Inc.	MMS2200734

For pCard purchases the SPO VL Contract No. 24-22 and applicable Master Agreement No. or Contract No. shall be notated on the appropriate transaction document.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at:

<http://tax.hawaii.gov/geninfo/countysurcharge>

DOCUMENTS REQUIRED BY CONTRACTOR TO OPEN A NEW ACCOUNT:

For Medical Supply purchases:

- New account application

For Sublocade purchases through Henry Schein, Inc.:

- Pharmacy License
- REMS certification
- New account application

DOCUMENTS REQUIRED BY CONTRACTOR TO TRANSFER EXISTING ACCOUNT UNDER MMCAP INFUSE AND STATE OF HAWAII CONTRACT:

- GPO declaration form

ACCOUNT MANAGER: Each authorized participating facility will be assigned a local account manager who will be responsible for building and developing an effective working relationship with the authorized participating facility's staff.

MEDICAL PRODUCTS and PRICING

The MMCAP Infuse Participating Member will receive the Contract pricing as set forth in an Excel-spreadsheet price file for all Core items, which is available for the applicable vendor's Medical Products contract on the [MMCAP contracts webpage](#). There shall be no minimum order requirements or charges, regardless of order size or payment amount.

All Non-Core items will receive a 29% discount off the Vendor's current catalog price displayed

Interested, eligible non-member agencies and organizations may contact Kim Hankins, MMCAP-infuse Senior Healthcare Consultant (see page no. 2), for inquiries relating to products and pricing.

PHARMACEUTICALS: For any Products and Services manufactured and offered by a pharmaceutical manufacturer, the pharmaceutical manufacturer will determine which MMCAP Infuse Members and Participating Facilities are eligible to receive the pricing offered by the pharmaceutical manufacturer. In accordance with Section 8 of Article 4, any pharmaceutical products agreed to be distributed to MMCAP Infuse Members or MMCAP Infuse Participating Facilities by Contractor and MMCAP Infuse shall be added to **Attachment A-1: Approved Pharmaceuticals**.

Sublocade: For the Sublocade set forth in Attachment A-1, it is understood and agreed that only MMCAP Infuse Members and MMCAP Infuse Participating Facilities which are approved by the manufacturer ("Designated MMCAP Members") are eligible to receive the pricing set forth herein.

ORDERING SYSTEM: Contractor will provide order training procedures to staff identified by the MMCAP Infuse Member at no charge, within a mutually agreeable timeframe to the Contractor and the MMCAP Infuse Member, after establishing a new MMCAP Infuse business account.

Contractor will support the following ordering methods: Internet, EDI, phone orders via interactive voice response, direct call to customer service, handheld device ordering, and fax orders.

INVOICING:

Contractor will submit an invoice with each order. Invoices must be only for the amount of Product and Services delivered, not the amount ordered. Quantity ordered and quantity shipped must be based on the packaging associated with the Contractor's Product ID number.

No additional fees or special handling charges will be assessed for MMCAP Infuse Contract Products unless such Products are Medical Equipment Products or Special Products.

All additional fees (e.g., expedited shipping charges) previously agreed upon between the Contractor and MMCAP Infuse will be in line-item detail, separated from the Product's cost, and will be tied back to an original invoice number.

PAYMENT: Contractor will accept payment of purchase orders via Electronic Funds Transfer (EFT), credit cards authorized by the ordering MMCAP Infuse Participating Facility and any other traditional means of payment. Payments may also be made via pCard.

Payments are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard (except for postage).

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

VENDOR AND PRODUCT EVALUATION form SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on Forms on the home page.

VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *SPO Price List/Contractor List Contracts* on the home page.

HENRY SCHEIN, INC



ADDRESS

Business Address:

Henry Schein, Inc.
135 Duryea Road
Melville, NY 11747

Remittance Address:

Henry Schein, Inc.
PO Box 7156
Pasadena, CA 91109-7156
US

CONTACT INFORMATION

Primary Contact: Rob Irwin
National Account Manager Government
Henry Schein Medical

Email: Rob.Irwin@HenrySchein.com

Phone: (661) 244-7090

Secondary Contact: Christina A. Bowman
National Account Specialist
Healthcare Services

Email: Christina.bowman@HenrySchein.com

Phone: (864) 381-5900

Ordering Questions: **Customer Service Contact**
for MMCAP Infuse Members

Email: Medsls@HenrySchein.com

Service hours:
8am – 8pm Eastern Time (ET)

Phone: 1 (800) 772-4346

Fax: 1 (800) 329-9109

Website: www.HenrySchein.com/medical