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BONNIE KAHAKUI  
ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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September 10, 2024

TO: Executive Departments/Agencies  
Department of Education  
School Facilities Authority  
Hawaii Health Systems Corporation  
Office of Hawaiian Affairs  
University of Hawaii  
Public Charter School Commission and Schools  
House of Representatives  
Senate  
Judiciary

City and County of Honolulu  
Honolulu City Council  
Honolulu Board of Water Supply  
Honolulu Authority for Rapid Transportation  
County of Hawaii  
Hawaii County Council  
County of Hawaii-Department of Water Supply  
County of Maui  
Maui County Council  
County of Maui-Department of Water Supply  
County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: <sup>FOR</sup> Bonnie Kahakui, Administrator 

SUBJECT: **Change No. 1**  
SPO Vendor List Contract No. 24-13  
**NASPO VALUEPOINT LABORATORY EQUIPMENT & SUPPLIES –  
STATEWIDE**  
RFP Reference No. RFP20232032  
**Expires: February 28, 2029**

The following changes are made to the vendor list contract:

- VWR International, LLC is added to the contract.
- Agency instructions are updated.

The vendor list contract incorporating Change No. 1 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor Lists Contracts* on the home page.

If you have any questions, please contact Alan Yeh at (808) 587-3355 or [alan.a.yeh@hawaii.gov](mailto:alan.a.yeh@hawaii.gov).

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Vendor List Contract No. 24-13**  
Replaces SPO Vendor List Contract 16-15  
Effective: 09/10/2024

**THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS  
ONLY**

**NASPO VALUEPOINT  
LABORATORY EQUIPMENT AND SUPPLIES**

(RFP Number: RFP20232032)  
**August 15, 2024 – February 28, 2029**

**INFORMATION ON NASPO VALUEPOINT**

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Idaho is the current lead agency and contract administrator for the NASPO ValuePoint Laboratory Equipment and Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization and contracts were awarded to six (6) qualified Contractors. The State of Hawaii has signed a Participating Addendum with three (3) Contractors.

The Laboratory Equipment and Supplies contract provides full line of laboratory equipment and supplies as well as microscopes, arranged in the bands below. Purchasers are encouraged to cite the category discounts when ordering in Band 1 and 2. Discounts should be consistent with the contracted discount schedule for each contractor.

**Band 1 – Full-line catalog of laboratory equipment and supplies.**

**Band 2 – Microscopes including parts and components (e.g. illuminators, condensers, eyepieces, objectives, filters, stands, arms, bulbs, heads, power supplies, cases, dust covers, workbenches, cameras, monitors, keyboards, mice, software, maintenance, and support etc.).**

Items included in the Catalog(s) which are not specifically designed or intended for laboratory use (e.g. Reception chairs, couches, coffee tables, general office equipment, etc.) are not included in this portfolio.

For additional information on this contract, visit the NASPO website at:

<https://www.naspovaluepoint.org/portfolio/laboratory-equipment-and-supplies-2024-2032/>



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	City and County of Honolulu (C&C Honolulu)
Department of Education (DOE)	Honolulu City Council
School Facilities Authority (SFA)	Honolulu Board of Water Supply
Public Charter School Commission and Schools	Honolulu Authority for Rapid Transportation (HART)
Hawaii Health Systems Corporation (HHSC)	County of Hawaii
Office of Hawaiian Affairs (OHA)	Hawaii County Council
University of Hawaii (UH)	County of Hawaii – Department of Water Supply
House of Representatives (HOUSE)	County of Maui
Senate	Maui County Council
Judiciary	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required, but may purchase from this vendor list contract, and requests for exception from this contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS Chapter 103D, and the procurement rules apply to purchases using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINT OF CONTACT** Questions regarding the products listed, ordering, pricing, and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Alan Yeh	587-3355	586-0570	<a href="mailto:alan.a.yeh@hawaii.gov">alan.a.yeh@hawaii.gov</a>
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	<a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>
SFA	Gaudencia “Cindy” Watarida	430-5531	N/A	<a href="mailto:cindy.watarida@k12.hi.us">cindy.watarida@k12.hi.us</a>
HHSC	Nancy Delima	359-0994	N/A	<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
OHA	Christopher Stanley	594-1833	594-1865	<a href="mailto:chriss@oha.org">chriss@oha.org</a>
UH	Karlee Hisashima	956-8687	956-2093	<a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	<a href="mailto:danny.vasconcellos@spcsc.hawaii.gov">danny.vasconcellos@spcsc.hawaii.gov</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>

Jurisdiction	Name	Phone	FAX	E-mail
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
Honolulu City Council	Kendall Amazaki, Jr. Nanette Saito	768-5084 768-5085	N/A 768-5011	<a href="mailto:kamazaki@honolulu.gov">kamazaki@honolulu.gov</a> <a href="mailto:nsaito@honolulu.gov">nsaito@honolulu.gov</a>
Honolulu Board of Water Supply	Procurement Office	748-5151	N/A	<a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>
HART	Dean Matro	768-6135	N/A	<a href="mailto:dean.matro@honolulu.gov">dean.matro@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	961-8440	N/A	<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
Hawaii County Council	Diane Nakagawa	961-8440	N/A	<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
County of Hawaii- Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext.224	961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Jared Masuda	249-2403	N/A	<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
Maui County Council	Marlene Rebugio	270-7838	N/A	<a href="mailto:marlene.rebugio@mauicounty.us">marlene.rebugio@mauicounty.us</a>
County of Maui- Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Codie Tabalba	241-4193	241-6349	<a href="mailto:ctabalba@kauai.gov">ctabalba@kauai.gov</a>
County of Kauai- Department of Water	Christine Erorita	245-5409	245-5813	<a href="mailto:cerorita@kauaiwater.org">cerorita@kauaiwater.org</a>

**USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS Chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on “For Vendors” > “Non-Profits” > “Cooperative Purchasing Program” > “View the list of qualifying nonprofits eligible to participate in cooperative purchasing.”

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The named contractor(s) are authorized to provide Laboratory Equipment and Supplies. They have signed a Master Agreement with the State of Idaho and a Participating Addendum with the Hawaii State Procurement Office.

Contractor:  
Nikon Instruments, Inc.  
Pacific Star Corporation  
VWR International, LLC

Master Agreement Number:  
MA2024002  
MA2024003  
MA2024005

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 24-13. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2500. For purchases \$2500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, or set minimum order requirements before accepting the pCard.

**SPO VL CONTRACT No. 24-13** & applicable **MASTER AGREEMENT NUMBER** shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO Vendor List Contract No. 24-13 and applicable NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**LEASE AGREEMENTS** are not allowed under this contract.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if the seller elects to pass on the charges to its customers. The GET is not applied to shipping or delivery charges.

County	County Surcharge Tax Rate	State GET	Max Pass-On Tax Rate	Expiration of Surcharge Tax Rate
C&C of Honolulu	0.50%	4.0%	4.7120%	12/31/2030
Hawaii	0.50%	4.0%	4.7120%	12/31/2030
County of Maui (including Molokai & Lanai)	0.50%	4.0%	4.7120%	12/31/2030
Kauai	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on State General Excise (GE) tax or Use Tax may be visibly passed on but are not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**DELIVERY.** Unless otherwise indicated in the Master Agreement, the prices are the delivered price to any Purchasing Entity. All deliveries shall be F.O.B. destination, prepaid and allowed (with freight included in the price). If there is a special case where inside delivery fee must be charged, the Contractor will notify the Participating Entity. Additional delivery charges will not be allowed for back orders.

**COMPLIANCE PURSUANT TO HRS §103-53.** All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION** form SPO-012, for the purpose of addressing concerns on this vendor list contract, is made available to the agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page

**VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.



## **WHAT IS INCLUDED IN THIS VENDOR LIST CONTRACT:**

This portfolio offers a full line of laboratory equipment and supplies as well as microscopes, arranged in the bands below. Purchasers are encouraged to cite the category discounts when ordering in Band 1 and 2. Discounts should be consistent with the contracted discount schedule for each supplier. \$75,000 purchase cap is lifted.

These are the awarded vendors:

- **Band 1** – Full-line catalog of laboratory equipment and supplies.
  - **Pacific Star Corporation**
  - **VWR International, LLC**
  
- **Band 2** – Microscopes including parts and components (e.g. illuminators, condensers, eyepieces, objectives, filters, stands, arms, bulbs, heads, power supplies, cases, dust covers, workbenches, cameras, monitors, keyboards, mice, software, maintenance, and support etc.).
  - **Nikon Instruments, Inc.**
  - **VWR International, LLC**

## **NOT INCLUDED**

Items in the Catalog(s) which are not specifically designed or intended for laboratory use (e.g. Reception chairs, couches, coffee tables, general office equipment, etc).

## **AGENCY INSTRUCTIONS**

1. **Band 1** - Agency shall obtain price quotes from:
  - a. **Pacific Star Corporation** and
  - b. **VWR International, LLC.**
  
2. **Band 2** - Agency shall obtain a price quote from:
  - a. **Nikon Instruments, Inc.** and
  - b. **VWR International, LLC.**
  
3. Personnel conducting or participating in utilizing this Price/Vendor List Contract is responsible to complete form SPO-010, Record of Procurement when an award is for \$5,000 or greater. All non-responsive vendor(s) and related pertinent information to this procurement shall be notated in Part C. The completed and properly signed (personnel with delegated authority) copy of the SPO-010 shall be kept in the procurement/contract file.

- a. Basis of Award. Purchasing Agency may award on best value. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria, in addition to price, so that the offer meeting the overall combination that best serves the State is selected. These criteria may include, but not limited to, the total cost of ownership, performance history of the vendor, quality of goods, warranties, services, or construction, delivery, and proposed technical performance. The agency shall justify in writing, and document kept in the procurement file, when not selecting the lowest quote.

# **CONTRACTORS INFORMATION**



***Nikon Instruments, Inc.***

**Master Agreement No. MA2024002**

**ADDRESS**

Business Address:  
1300 Walt Whitman Road  
Melville, New York 11747

Remittance Address:  
Nikon Instruments, Inc.  
General PO Box 26927  
New York, NY 10087  
Vendor Code: 370929-00

**CONTACT INFORMATION**

*Primary Contact:* Jackie Perry  
*Email:* [Jacquelyn.perry@nikon.com](mailto:Jacquelyn.perry@nikon.com) *Phone:* (631) 547-8526

*Secondary Contact:* Margaret Fantz  
*Email:* [Margaret.fantz@nikon.com](mailto:Margaret.fantz@nikon.com) *Phone:* (631) 547-8608

*Ordering & Shipping* Savi Bains *Phone:* (631) 547-8594  
[niordersswr@nikon.net](mailto:niordersswr@nikon.net)

*Website:* [www.nikoninstruments.com](http://www.nikoninstruments.com)

**BAND 2**

**Minimum Discount Percent Off List: 4%**

<b>Categories</b>	<b>Discount Percent off List</b>
Student Microscopes	7%
Compound Microscopes	7%
Stereo Microscope	7%
Polarizing Microscopes	7%
Inverted Microscopes	7%
Confocal Microscopes	4%
3rd Party Accessories	4%
Clinical Microscopes	7%



# Pacific Star Corporation

Master Agreement No. MA2024003

## ADDRESS

Business Address:  
4350 South Wayside Drive, Suite106  
Houston, TX 77087

Remittance Address:  
4350 South Wayside Drive, Suite106  
Houston, TX 77087  
Vendor Code: 370561-00

## CONTACT INFORMATION

*Primary Contact:* Angelica Delgado  
*Email:* [customer@pfstar.com](mailto:customer@pfstar.com)  
*Phone:* 713-527-0889

*Secondary Contact:* Desita Natalia  
*Email:* [customer@pfstar.com](mailto:customer@pfstar.com)  
*Phone:* 713-527-0889

*Ordering & Shipping Info:* Desita Natalia  
[customer@pfstar.com](mailto:customer@pfstar.com)  
*Phone:* 713-527-0889  
*Website:* [www.pfstar.com](http://www.pfstar.com)

### BAND 1

Categories	Discount
Chemical	0% to 50%
Chromatography	0% to 65%
Equipment & Instruments	0% to 40%
Filtration Products	0% to 30%
Lab Accessories	0% to 50%
Glassware & Plasticware	0% to 50%
Liquid Handling	0% to 50%
General Lab Supply	0% to 70%
Water Testing	0% to 45%
Apparel	0% to 70%
Safety & Others	0% to 70%



## VWR International, LLC

Master Agreement No. MA2024005

### ADDRESS

Business Address:  
100 Matsonford Road, Suite 200  
Radnor, PA 19087

Remittance Address:  
VWR International, LLC  
P.O. Box 640169  
Pittsburgh, PA 15264-0169  
Vendor Code: 271491-00

### CONTACT INFORMATION

For ordering and shipping information, please email [hawaii@vwr.com](mailto:hawaii@vwr.com)

Primary Contact: Denise Salven  
Email: [denise.salven@avantorsciences.com](mailto:denise.salven@avantorsciences.com)  
Phone: (818) 282-5327  
Website: [www.vwr.com](http://www.vwr.com)  
Customer Service: 800-932-5000

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For **Band 1** and **Band 2 Category Discounts**, visit: [VWR International, LLC - NASPO ValuePoint](#) and click on “+” Product Documents.