

JOSH B. GREEN, M.D.  
GOVERNOR  
KE KIA'AINA



BONNIE KAHAKUI  
ADMINISTRATOR

**STATE OF HAWAII**  
**STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>  
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

August 24, 2024

TO: Executive Departments/Agencies  
Department of Education  
School Facilities Authority  
Hawaii Health Systems Corporation  
Office of Hawaiian Affairs  
University of Hawaii  
Public Charter School Commission and Schools  
House of Representatives  
Senate  
Judiciary

City and County of Honolulu  
Honolulu City Council  
Honolulu Board of Water Supply  
Honolulu Authority for Rapid Transportation  
County of Hawaii  
Hawaii County Council  
County of Hawaii-Department of Water Supply  
County of Maui  
Maui County Council  
County of Maui-Department of Water Supply  
County of Kauai

FROM: Bonnie Kahakui, Administrator *Bonnie A. Kahakui*

SUBJECT: **\*\*\*\*NOTICE: 20-18-A\*\*\*\***  
SPO Vendor List Contract No. 20-18  
RFP No. 190000044  
NASPO VALUEPOINT AUDIO VIDEO EQUIPMENT AND SUPPLIES

The State Procurement Office (SPO) Vendor List Contract No. 20-18 for Audio Video Equipment and Supplies will expire September 30, 2024. Agencies currently engaged or planning to utilize SPO Vendor List 20-18 are advised to allocate sufficient time to issue a purchase order prior to September 30, 2024.

Any purchase order issued after September 30, 2024 is not valid. Therefore, agencies are advised to purchase audio video equipment and supplies from the best available source using an applicable method of procurement such as small purchase or competitive sealed bidding.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or email [matthew.m.chow@hawaii.gov](mailto:matthew.m.chow@hawaii.gov).