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June 4, 2010

PROCUREMENT CIRCULAR NO. 2003-06, Amendment 10

TO: Office of the Governor
Office of the Lieutenant Governor
Executive Department Heads
State Librarian
Participating Chief Procurement Officers

FROM: Aaron S. Fujioka *Aaron S. Fujioka*

SUBJECT: State of Hawaii Purchasing Card (pCard) Rebates

As a supplement to Procurement Circular 2003-06, Amendment 4, on the same subject, this circular is issued as a reminder to all participants in the State of Hawaii pCard program. The quarterly cash rebates from First Hawaiian Bank, our pCard contractor, are considered revenues and not a reimbursement of expenditures. General funded programs are required to deposit the rebate checks into the general fund upon receipt. The disposition of the rebate checks by non-general funded programs should comply with applicable statutory requirements.

Your staff may contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov, for any questions on the State of Hawaii pCard program rebates, or you may call me at 587-4700.

c: First Hawaiian Bank