



JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA

BONNIE KAHAKUI
ADMINISTRATOR

STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'
PROCUREMENT POLICY BOARD

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4701
Email: procurement.policy.board@hawaii.gov
<http://spo.hawaii.gov>

**PROCUREMENT POLICY
BOARD**
RICHARD HELTZEL
LANCE INOUE
LISA MARUYAMA
MEOH-LENG SILLIMAN

Procurement Policy Board

Minutes of Meeting

Date/Time: Friday, April 24, 2026, 1:00 p.m.

Locations: State Procurement Office Bid Room
Kalanimoku Building, Room 416
1151 Punchbowl Street
Honolulu, Hawaii 96813

Virtual Meeting Using Interactive Conference Technology – Microsoft Teams

Members Present: Rick Heltzel
Lance Inouye
Lisa Maruyama
Meoh-Leng Silliman

Deputy Attorney General: Charles Lee

State Procurement Office: Bonnie Kahakui, Administrator
Dayna Omiya, Assistant Administrator
Ruth Baker
Jacob Chang
Matthew Chow
Shane Duyvejonck
Stacey Kauleinamoku-Murakami
Kelli Nekomoto
Carey Ann Sasaki
Keari Shibuya
Pauline Yang
Jetson Yee
Alan Yeh

City & County of Honolulu: Paula Youngling, Purchasing Administrator

I. Call to Order, Public Notice

Chair Lisa Maruyama called the Procurement Policy Board (PPB) meeting to order at 1:04 p.m. The meeting was held on Microsoft Teams and in-person at the physical location. The meeting was recorded.

II. Roll Call, Quorum

Roll call was conducted of the PPB members; there was quorum. Staff of the State Procurement Office (SPO) introduced themselves.

Deputy Attorney General Charles Lee clarified that based on the Governor's press release and the status of the Comptroller's office, Meoh-Leng Silliman, serving as Acting Comptroller, is authorized to act as a voting member of the PPB.

III. **Review and Approval of December 2, 2025**

A motion was made by Member Rick Heltzel and seconded by Member Lance Inouye to approve the minutes of the meeting on December 2, 2025.

A detailed discussion occurred about wording in Hawaii Administrative Rules Section 3-122-45.01, specifically the phrase “any committee members” versus “all committee members.” Member Lance Inouye stated that the corrected wording should read: “A copy of the document identifying all committee members and any subsequent changes thereto shall be placed in the contract file.”

Members agreed to amend the minutes of the December 2, 2025, meeting as discussed.

IV. **Public Testimony**

Chair Maruyama announced that public testimony will be taken on all items as those items occur during the meeting, and that remote testifiers will be given the option of being on camera. No public testimony was offered at this time.

V. **Administrator’s Report on 2026 Legislation Related to Procurement (for information only; no decision-making)**

No oral or written testimony was received at the time.

State Procurement Office Administrator Bonnie Kahakui provided updates and the SPO’s position on procurement legislation advancing in the 2026 Legislative Session. The list of measures was also included in the agenda packet.

- **Governor’s Message 773** - Submitting for consideration and confirmation to the Procurement Policy Board, gubernatorial nominee, PAULA YOUNGLING, for a term to expire 06-30-2030. Ms. Youngling was confirmed by the Senate on April 24, 2026. [SPO – Support]
- **Senate Bill 2928 SD1 HD1 – Relating to Procurement**
Establishes the Small Business Procurement Program and Small Business Procurement Coordinator position permanently in the State Procurement Office. [SPO - Support]
- **House Bill 1297 HD1 SD1 – Relating to Procurement**
Sets a time limit for submitting bid protests. Makes the seventy-five-day limit for issuing a written decision on protests apply to any contract awarded by competitive sealed bid or competitive sealed proposal. Caps the protest bond amount. [SPO - Support]
- **Senate Bill 2075 SD1 HD2 – Relating to Procurement**
Requires purchasing agencies to apply a five per cent flat rate local preference in evaluating bids or proposals from qualified Hawaii bidders or offerors who submit a timely preference certification. Establishes criteria for a bid or proposal to qualify for a local preference. Establishes requirements for the qualification and certification of Hawaii bidders and offerors and consequences for failure to maintain qualification. Requires the Procurement Policy Board to adopt rules. [SPO - Comment]
- **House Bill 1519 HD1 SD3 – Relating to Campaign Contributions**
Requires disclosure of the names of compensated officers of state and county contractors and grantees. Prohibits the compensated officers of certain state and county contractors and grantees from making, promising, or soliciting certain campaign contributions for the duration of the contract or grant. [SPO – Comment, requested clarifying language]
- **Senate Bill 2530 – Relating to Campaign Contributions**
Requires disclosure of the names of compensated officers, and their immediate family members, of state contractors with contracts exceeding the small purchase threshold established under the Hawaii Public Procurement Code and grantees with grants exceeding \$250,000. Prohibits the

compensated officers of state contractors, and their immediate family members, from making, promising, or soliciting certain campaign contributions for the duration of the contract exceeding the small purchase threshold. Prohibits state grantees, including compensated officers and their immediate family members, from making, promising, or soliciting certain contributions for the duration of the grant exceeding \$250,000 [SPO – Comment, requested clarifying language]

- **Senate Bill 2601 SD2 HD1 – Relating to Procurement**

Amends criminal penalties under the Hawaii Public Procurement Code by providing that a person who intentionally violates the code is subject to prosecution for a misdemeanor in cases of egregious violations of the Code. Ensures that awarded contracts are supported by sufficient appropriations by requiring a contract amount that exceeds fifteen per cent of the amount of the appropriation or balance of an appropriation to be approved by the Chief Procurement Officer to become binding. Establishes positions within the State Procurement Office. Appropriates funds. [SPO – Comment, has concerns]

- **Senate Bill 2246 SD1 HD2 – Relating to Financial Disclosures**

Expands the scope of persons who are subject to public financial disclosure requirements. Makes technical, conforming amendments to disclosure provisions applicable to legislators. [SPO - no position]

- **House Bill 1155 HD1 SD2 – Relating to Procurement**

Prohibits all governmental bodies and public employees from procuring services for project management through non-governmental third-party contracts, except for certain procurements of independent verification and validation contracts for information technology services. Temporarily authorizes, until 6/30/2027, outside contractors who prepared specifications and work statements in the development of a Department of Transportation solicitation to bid on those projects if certain requirements are satisfied. [SPO – Comment, has concerns]

- **Senate Bill 2929 SD1 HD2 – Relating to Public Notice**

Authorizes government agencies to satisfy public notice requirements by electronic posting on official state or county websites or electronic calendars, while preserving traditional publication as an option. Directs the Office of Enterprise Technology Services, in consultation with the Access Hawaii Committee, to adopt rules governing the implementation of electronic notice before the electronic notice authorization takes legal effect. [SPO - Support]

- **House Bill 1663 HD2 SD1 – Relating to Reimbursement of Public Officers and Employees**

Requires the State or a county to reimburse an officer or employee for work-related travel costs that the officer or employee loaned to the State or a county within thirty calendar days of submitting an approved statement of completed travel. Requires the State or a county to pay interest on a loan not reimbursed within thirty calendar days until the loan is fully reimbursed. Obligates an officer or employee to request a complete refund from the travel vendor for travel not taken for good cause. Entitles an officer or employee to reimbursement from the State or a county when a travel vendor offers a partial refund or no refund. [SPO – OK with bill]

- **Senate Bill 3332 SD1 HD1 – Relating to State-Funded Travel**

Requires reports on travel taken by certain state agencies and for the reports to be submitted to the money committees of the Legislature. Sunsets 6/30/2028. Effective 7/1/3000. [SPO – OK with bill]

Chair Maruyama requested that future legislative reports include the State Procurement Office's stance on each bill. Member Heltzel also requested that the SPO provide a report/update on procurement bills during the Legislative Session.

VI. New Business

Member Inouye requested future discussion on Hawaii Administrative Rules Section 3-122-52.5 and Section 3-122-53, Subsection (3), specifically regarding procurements with fewer than three responsible offerors. Chair Maruyama confirmed the request would be recorded for the next agenda.

VII. Announcements

A. Acknowledgements and Appreciation for Chair Lisa Maruyama

Vice Chair Rick.Heltzel delivered remarks recognizing Chair Maruyama for her leadership and contributions to the Procurement Policy Board. Members and staff shared appreciation for her service, guidance, and contributions. Chair Maruyama shared reflections and gratitude for the Board and SPO staff.

B. Next Meeting: Members will be polled on their availability for the next meeting.

Procurement Policy Board meetings will be hybrid, on Microsoft Teams and in-person in a physical location at 1151 Punchbowl Street, Room 416.

VIII. Adjournment

The motion to adjourn was made by Member Silliman and by Member Inouye. The meeting was adjourned by unanimous approval at 1:48 p.m.

Respectfully Submitted

Lisa Maruyama, Chair
Procurement Policy Board