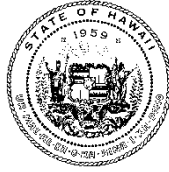


JOSH GREEN, M.D.  
GOVERNOR  
KE KIA'ĀINA



BONNIE KAHAKUI  
ADMINISTRATOR  
DAYNA OMIYA  
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'**  
**STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>

June 10, 2026

TO: Executive Departments/Agencies  
University of Hawaii (UH)  
Hawaii Health Systems Corporation (HHSC)  
Judiciary  
City & County of Honolulu (C&C of Honolulu)  
County of Hawaii  
County of Maui  
County of Kauai

FROM: Bonnie Kahakui, Administrator

A handwritten signature in blue ink that reads "Bonnie A. Kahakui".

SUBJECT: **NEW PRICE LIST**  
SPO Price List Contract No. 26-18  
MMCAP Institutional Pharmacy Services Program  
RFP No. 31235  
Expires: September 30, 2027

The new price list for MMAP Institutional Pharmacy Services Program is effective June 15, 2026.

The current vendor list contract is available on the SPO website: <http://spo.hawaii.gov>.  
Click on Price & Vendor List Contracts on the home page.

If you have any questions, please contact Christopher Amandi at (808) 587-4706 or  
[Christopher.J.Amandi@hawaii.gov](mailto:Christopher.J.Amandi@hawaii.gov).

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 26-18**  
Effective: 06/15/2026

**THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY**

**MMCAP**  
**Institutional Pharmacy Services Program**  
(RFP No 31235)  
June 15, 2026 – September 30, 2027

**INFORMATION ON MMCAP**

The State of Hawaii is a member of MMCAP a voluntary group purchasing organization operated by the State of Minnesota's Department of Administration for government facilities. The mission of MMCAP is to provide member organizations, through combined purchasing power, to receive the best prices available for pharmaceuticals and related products to eligible government facilities.

The State of Minnesota is the lead agency and contract administrator for the MMCAP Institutional Pharmacy Services program. A competitive sealed proposal was issued on behalf of MMCAP and a contract was awarded to Clinical Solutions LLC. The contractor is required to distribute pharmaceutical products and manage onsite facility pharmacies as ordered by an eligible health care facility.

The State Procurement Office, on behalf of the executive branch and the purchasing agencies listed below, has joined the MMCAP Institutional Pharmacy Services Program. The MMCAP contract offers a wide range of pharmaceutical products and pharmacy management services.

For additional information on this contract visit, <http://www.mmcap.org>



**PARTICIPATING JURISDICTIONS:** listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract

Executive Departments/Agencies  
 University of Hawaii (UH)  
 Hawaii Health Systems Corporation (HHSC)  
 Judiciary  
 City & County of Honolulu (C&C of Honolulu)  
 County of Hawaii  
 County of Maui  
 County of Kauai

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS Chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdictions.

**POINTS OF CONTACT:** Questions regarding products, ordering, pricing and status should be directed to the contractor.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	Fax	E-mail
Executive	Christopher Amandi	(808) 587-4706	(808) 586-0570	<a href="mailto:christopher.j.amandi@hawaii.gov">christopher.j.amandi@hawaii.gov</a>
UH	Karlee Hisashima	(808) 956-8687	(808) 956-2093	<a href="mailto:opm@hawaii.edu">opm@hawaii.edu</a>
HHSC	Nancy Delima	(808) 359-0994	N/A	<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
Judiciary	Tritia Cruz	(808) 538-5805	(808) 538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C Honolulu	Procurement Specialist	(808) 768-5535	(808) 768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	(808) 961-8440	N/A	<a href="mailto:diane.nakagawa@hawaiicounty.gov">diane.nakagawa@hawaiicounty.gov</a>
County of Maui	Jared Masuda	(808) 463-3816	N/A	<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	(808) 241-4295	(808) 241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>

**USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS** The authorized contractor is listed in this price list contract. They have signed a Master Agreement with the State of Minnesota and a Participating Addendum with the Hawaii State Procurement Office.

Contractor:  
Clinical Solutions, LLC

Master Agreement Number:  
MMS2200726

**VENDOR CODE** for annotation on purchase orders is obtainable from the Alphabetical Vendor Edit Table available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 26-18. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more, and for Vendors who either do not accept pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for usage.

**SPO VL CONTRACT NO. 26-18 & applicable MMCAP MASTER AGREEMENT NUMBER** shall be typed on purchase orders and pCard transaction document as applicable.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment.

**LEASE AGREEMENTS** are NOT allowed under this contract.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.00%	4.7120%	12/31/2030
HAWAII	0.50%	4.00%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.00%	4.7120%	12/31/2030
KAUAI	0.50%	4.00%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**COMPLIANCE PURSUANT TO HRS §103-53.** All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on SPO Price List/Contractor List Contracts on the home page.

## CONTRACT INFORMATION

**Points Of Contact:** Questions regarding products, ordering, pricing and status should be directed to:

MMCAP Senior Healthcare Consultant  
Kim Hankins  
Email: [Kim.Hankins@state.mn.us](mailto:Kim.Hankins@state.mn.us)  
Phone: (503) 999-5013

**Eligible Authorized Participating Facilities.** Only eligible authorized facilities, of a participating jurisdiction, are authorized to use this contract. Eligible authorized facilities, wanting to use this contract, are required to complete a *MMCAP Facility Membership Application* and *Facility Membership Agreement* prior to ordering. Submit a completed and signed application and agreement to the State Procurement Office, Attention Christopher Amandi, for verification and submission to MMCAP. If you are not sure if your organization has an existing MMCAP Facility membership, please reach out to Kim Hankins for verification.

**Membership.** Only approved MMCAP Members may access this Agreement. The Vendor must onboard new Members within required timelines and ensure only eligible Members receive contracted pricing and services.

MMCAP may add or remove Members during the Agreement term. Vendor solicitation of Members outside the Agreement is prohibited without prior approval. State-specific addenda may apply without altering the core Agreement.

**To open a new account,** contact Clinical Solutions, Kathy Derby to complete a new account survey:

**Clinical Solutions**

Kathy Derby, VP Sales & Marketing  
Phone: (615) 369-2989  
Email: [Kathy.derby@cspmeds.com](mailto:Kathy.derby@cspmeds.com)

**Authorized Participating Facilities:** Authorized Participating Facilities are those purchasing agencies have a MMCAP membership and have completed the Clinical Solutions new account survey.

**EACH AUTHORIZED PARTICIPATING FACILITY WILL ENTER INTO AN INDIVIDUAL SERVICE LEVEL AGREEMENT (SLA) WITH THE VENDOR AS PART OF THE CONTRACT. A COPY OF EACH EXECUTED SLA WILL BE PROVIDED TO THE SPO.**

**Contractor and Scope of Services.** Clinical Solutions LLC serves as the Contractor under MMCAP providing nationwide pharmaceutical and pharmacy management services to all eligible Members across all fifty states. The Contractor is responsible for medication dispensing, inventory management, emergency delivery, clinical and pharmacy support services, and all required reporting. Services are available 24/7, with routine operations conducted during established business hours and continuous access to a licensed pharmacist.

Clinical Solutions LLC must maintain all required licensure, insurance, and regulatory compliance and is contractually obligated to meet established performance standards. Core services included in the Dispensing Fee encompass formulary management; utilization and polypharmacy reviews; inspections; reporting; emergency stock management; tele-pharmacy consultations; recall management; waste disposal; and access to clinical reference resources. Services and pricing are tailored to each Member and Facility through approved Change Orders.

**Medication Ordering and Fulfillment.** Products are ordered through automated Vendor interface or member EHR/Pharmacy system. The Vendor dispenses compliant products with required expiration dating, labeling, barcoding, manifests, and tracking. Generic substitution is standard unless restricted. Controlled substances are subject to enhanced regulatory controls. The Vendor is responsible for inventory sufficiency, backorder notifications, substitutions, and cost protections when shortages occur.

The vendor offers a web-based ordering system that Members can use to place, track, and manage orders. Orders placed by 2PM Central Time are delivered on the next business day (Honolulu only, other islands are 2 days). Orders submitted after daily cut-off times may still be able to be included in the next day's shipment by calling Vendor directly by 5PM Central Time, Monday through Friday.

The platform allows Members to check inventory, submit controlled substance orders securely, and receive delivery confirmations. There is no minimum order quantity required.

Vendor will receive orders 24 hours a day, 7 days a week. Official business hours for the purposes of administrative concerns, financial concerns, customer service, and routine filling of medication orders are during Working Hours. Administrative and financial matters as well as routine filling of medication orders may not be available during certain Holidays observed by the Vendor.

**Emergency Delivery.** Members who do not use prearranged emergency services may submit urgent orders within two (2) hours of need. Vendor will either:

- Deliver via courier, or
- Arrange pickup at a local pharmacy within 30 miles.

**Drop Shipments.** The contractor supports direct-from-manufacturer drop shipments for high-volume or specialty items. These must be pre-coordinated with customer service and may incur additional fees. Members are notified in advance of such charges to approve the order. This flexibility supports operational efficiency for uncommon or high-value pharmaceutical products.

**Inventory Sufficiency of MMCAP Contract Products.** The contractor must maintain sufficient inventory to meet Member demand. This is defined as 150% of the Member's previous quarter purchases or a volume agreed upon in a formulary agreement. Exceptions are allowed only in the event of manufacturer shortages or national backorders. The goal is to ensure consistent availability and fulfillment of the products needed.

**Stock Outages.** In the event of a stock outage, the contractor must notify MMCAP Infuse and the affected Members within 24 hours. The notice must include the cause, timeline for resolution, and substitution options.

**Manufacturer Backorders (MBO).** Manufacturer backorders are outside the contractor's direct control but must be communicated clearly to Members and MMCAP Infuse. The contractor must identify the specific product, reason for back order, expected resolution date, and substitution options if available. Transparency in handling back orders is essential to maintaining trust and operational integrity.

**340B Drug Pricing Program.** 340B Products and related Pharmacy Management Services are not covered under the Dispensing Fee and Pharmacy Management Service Fee of this Agreement. The Vendor and Member will negotiate separate Pricing on a Change Order, which will be provided to MMCAP Infuse upon completion.

**Automatic Substitution.** If a Product is out of stock and the Member consents, the Vendor may offer a like-kind substitute at the same or lower price. If no acceptable substitute is available, the Member may either:

- i. Purchase the same or equivalent Product from another source or the open market, or
- ii. The Vendor may source the Product through alternative channels.

The Vendor is expected to secure the best value for the Member. If the price of a Product exceeds the Member's average invoiced price over the past six months by more than 15%, the Vendor must share the excess cost with the Member. Vendors must pay claims directly to Members within 30 days of receipt. Late payments are subject to the maximum allowable statutory interest rate.

Backup services may be elected as needed.

**Pricing.** Pricing consists of various components including dispensing fees, pharmacy management service fees, and additional costs outlined in the contract's attachments. Prices must remain fixed for the first contract year, with adjustments permitted annually based on CPI or a capped 2% increase this only applies to dispensing fees.

All costs are charged at Vendor's actual expense, with no markup. Monthly invoices will include detailed line-item reports. Charges may include courier fees, pharmacy pricing differences, and on-call costs. If delivery exceeds four (4) hours, the Member will only be billed the Dispensing Fee and medication acquisition cost (ACQ)

**Administrative Charges and Reporting Requirements.** The Vendor must remit an administrative fee based on contracted dispensing or management fees and submit monthly administrative, sales, utilization, and pricing reports in required formats and timelines to MMCAP  
Failure to submit accurate or timely reports may result in financial penalties. Reporting supports transparency, compliance monitoring, and program oversight.

**Billing and Remittance.** Members are solely responsible for payment and are invoiced directly by the Vendor. Invoices include complete line-item details covering products, dispensing fees, prescriptions, elected services, and any special service charges. Undisputed invoices are payable within 30 days. Members may dispute invoices within defined timelines; errors are corrected through credits or revised invoices. Credits may be applied, transferred, or refunded under qualifying conditions.

**Customer Satisfaction/Complaint Resolution.** Customer complaints and service issues are handled through the contractor's dedicated Customer Service Department. Members may contact the department via phone or email, and issues are logged and tracked to resolution. If the contractor fails to provide services for five consecutive days, the Member may source services elsewhere. This safeguard ensures service accountability and operational continuity.