



STATE OF HAWAII | KA MOKU'ĀINA O HAWAII  
STATE PROCUREMENT OFFICE

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June 17, 2026

TO: Executive Departments/Agencies  
Department of Education  
School Facilities Authority  
Hawaii Health Systems Corporation  
Office of Hawaiian Affairs  
University of Hawaii  
Public Charter School Commission and Schools  
House of Representatives  
Senate  
Judiciary

City and County of Honolulu  
Honolulu City Council  
Honolulu Board of Water Supply  
Honolulu Authority for Rapid Transportation  
County of Hawaii  
Hawaii County Council  
County of Hawaii-Department of Water Supply  
County of Maui  
Maui County Council  
County of Maui-Department of Water Supply  
County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator *Bonnie Kahakui*

SUBJECT: **Change No. 4**  
SPO Price List Contract No. 23-13  
Sourcewell Public Safety and Emergency Management, Equipment, Tool and Supply  
Catalog Solutions  
RFP No. 080922  
Expires: October 7, 2026

The following changes have been made to the price list contract:

1. The point of contact for the University of Hawaii has been updated.
2. The agency instructions have been updated.
3. The sales contact for Safeware Inc has been updated.

The current price list contract incorporating Change No. 4 is available on the SPO website:  
<http://spo.hawaii.gov>. Click on Price & Vendor List Contracts on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or  
[matthew.m.chow@hawaii.gov](mailto:matthew.m.chow@hawaii.gov).

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO PRICE List Contract No. 23-13**  
Includes Change No. 4  
Effective: 06/17/2026

**THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY**

**SOURCEWELL  
PUBLIC SAFETY AND EMERGENCY MANAGEMENT, EQUIPMENT, TOOL AND SUPPLY  
CATALOG SOLUTIONS**

(RFP No. 080922)  
February 10, 2023 to October 7, 2026

**INFORMATION ON SOURCEWELL**

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota that facilitates a competitive public solicitation and contract award process for the benefit of its 50,000+ participating entities across the United States and Canada. Cooperative purchasing provides participating entities and suppliers increased administrative efficiencies and the power of combined purchasing volume that result in overall cost savings.

A request for competitive sealed proposals was issued and a contract was awarded to two (2) qualified Contractors. The State of Hawaii has signed a Participating Addendum with one (1) contractor.



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
School Facilities Authority	Honolulu Board of Water Supply
Hawaii Health Systems Corporation	Honolulu Authority for Rapid Transportation
Office of Hawaiian Affairs	County of Hawaii
University of Hawaii	Hawaii County Council
Public Charter School Commission and Schools	County of Hawaii-Department of Water Supply
House of Representatives	County of Maui
Senate	Maui County Council
Judiciary	County of Maui-Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Matthew Chow	(808)586-0577	(808)586-0570	<a href="mailto:matthew.m.chow@hawaii.gov">matthew.m.chow@hawaii.gov</a>
DOE	Procurement Staff	(808)675-0130	(808)675-0133	<a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>
SFA	Gaudencia "Cindy" Watarida	(808)430-5531	N/A	<a href="mailto:Cindy.watarida@k12.hi.us">Cindy.watarida@k12.hi.us</a>
Public Charter School Commission and Schools	Danny Vasconcellos	(808)586-3775	(808)586-3776	<a href="mailto:danny.vasconcellos@spscsc.hawaii.gov">danny.vasconcellos@spscsc.hawaii.gov</a>
HHSC	Nancy Delima	(808)359-0994	N/A	<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
OHA	Christopher Stanley	(808)594-1833	(808)594-1865	<a href="mailto:travelservices@oha.org">travelservices@oha.org</a>
OHA	Gary Garo	(808)582-0526	(808)594-1865	<a href="mailto:psp@oha.org">psp@oha.org</a>
UH	Karlee Hisashima	(808)956-8687	N/A	<a href="mailto:opm@hawaii.edu">opm@hawaii.edu</a>
House	Brian Takeshita	(808)586-6423	(808)586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	(808)586-6720	(808)586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	(808)538-5805	(808)538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C of Honolulu	Procurement Specialist	(808)768-5535	(808)768-3299	<a href="mailto:bfs purchasing@honolulu.gov">bfs purchasing@honolulu.gov</a>
Honolulu City Council	Kendall Amazaki, Jr.	(808)768-5084	(808)768-5011	<a href="mailto:kamazaki@honolulu.gov">kamazaki@honolulu.gov</a>
Honolulu City Council	Nanette Saito	(808)768-5085	(808)768-5011	<a href="mailto:nsaito@honolulu.gov">nsaito@honolulu.gov</a>
Honolulu Board of Water Supply	Procurement Office	(808)748-5071	N/A	<a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>
HART	Dean Matro	(808)768-6246	N/A	<a href="mailto:dean.matro@honolulu.gov">dean.matro@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	(808)961-8440	N/A	<a href="mailto:diane.nakagawa@hawaiiicounty.gov">diane.nakagawa@hawaiiicounty.gov</a>
Hawaii County Council	Diane Nakagawa	(808)961-8440	N/A	<a href="mailto:diane.nakagawa@hawaiiicounty.gov">diane.nakagawa@hawaiiicounty.gov</a>
County of Hawaii- Department of Water Supply	Ka'iulani Matsumoto	(808)961-8050 ext. 224	(808)961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Jared Masuda	(808)463-3816	N/A	<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
Maui County Council	Marlene Rebugio	(808)270-7838	N/A	<a href="mailto:marlene.rebugio@mauicounty.us">marlene.rebugio@mauicounty.us</a>
County of Maui- Department of Water Supply	Ashley Decastro	(808)270-7838	N/A	<a href="mailto:ashley.decastro@co.maui.hi.us">ashley.decastro@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	(808)241-4295	(808)241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Codie Tabalba	(808)241-4193	(808)241-6349	<a href="mailto:ctabalba@kauai.gov">ctabalba@kauai.gov</a>
County of Kauai- Department of Water	Christine Erorita	(808)245-5409	(808)245-5813	<a href="mailto:cerorita@kauaiwater.org">cerorita@kauaiwater.org</a>

**USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The following contractor is authorized to provide Public Safety and Emergency Management, Equipment, Tools and Supply Catalog Solutions. They have signed a Master Agreement with the State of Minnesota and a Participating Addendum with the Hawaii State Procurement Office.

<u>Contractor:</u>	<u>Master Agreement Number:</u>
Safeware Inc.	080922-SAF

**VENDOR CODES** for annotation on purchase orders are obtainable from the Alphabetical Vendor Edit Table available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 23-13. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more, and for Vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

**SPO PL CONTRACT NO. 23-13 & applicable SOURCEWELL MASTER AGREEMENT NUMBER** shall be typed on purchase orders and pCard transaction document, as applicable.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**LEASE AGREEMENTS** are allowed under this contract.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**COMPLIANCE PURSUANT TO HRS §103-53.** All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on Forms on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on Price & Vendor List Contracts on the home page.

## CONTRACT INFORMATION

### Scope

The contract allows for public safety and emergency management equipment, tool and supply catalog solutions consisting of a comprehensive electronic catalog system for the purchase and delivery of equipment, tools and supplies in support of the welfare and protection of the general public by agencies or departments such as:

- A. Law Enforcement and Corrections;
- B. Fire, EMS and Search and Rescue;
- C. Medical, Health Service, and Public Health;
- D. Human Services, Housing, Homelessness and Mental Health;
- E. Emergency Management;
- F. Public Utilities and Public Works;
- G. Transit and Transportation and;
- H. Services of similar or related to the services described in subsections A-F above.

Ancillary offering of technology and services related to the solutions described above in including hardware and software, training, professional development, accreditation, certification or credentialing, installation, maintenance or repair, support, and warranty programs is allowed.

Contractors may include related services only to the extent that the services are complementary to the catalog solution offering the equipment, tools, or supplies being proposed.

## AGENCY INSTRUCTIONS

1. Registration on Sourcewell is not required.
2. Agency shall reference the Safeware Master Agreement No. 080922-SAF.
3. Agency shall obtain a quote from Safeware Point of Contact.
4. Freight will be added as a separate line item.
5. File the Manufacturer's Suggested Retail Price (MSRP) and Contract Price in the procurement file.
6. Personnel conducting or participating in utilizing Price List Contract No. 23-13 is responsible for completing form SPO-010, Record of Procurement, for purchases of \$5,000 or more. If unable to obtain the minimum number of price quotes, written justification is explained in Part C. If award is not made to the lowest bidder, written justification is explained in Part D. The approved Form SPO010 is kept in the procurement/contract file.



**SAFEWARE INC.**  
Master Agreement No. 080922-SAF

Website URL: [www.safewareinc.com](http://www.safewareinc.com)

**Primary Point of Contact**

Jason Swazey  
Director of Sales Western Region  
Direct: 520-279-4528  
Email: [jswazey@safewareinc.com](mailto:jswazey@safewareinc.com)

**Remittance Address:**  
Safeware Inc  
PO Box 716320  
Philadelphia, PA 19171-6320  
\*Vendor Code: 3635470

Jonathan Darr  
Territory Manager - Hawaiian Islands  
Phone: (808) 265-2741  
Email: [jdarr@safewareinc.com](mailto:jdarr@safewareinc.com)

Safeware Catalog – 41% off list price  
Services and Training – 10% off list price

\*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.