



STATE OF HAWAII | KA MOKU'ĀINA O HAWAI'I
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>

July 9, 2026

TO: Executive Departments/Agencies
 Department of Education
 School Facilities Authority
 Hawaii Health Systems Corporation
 Office of Hawaiian Affairs
 University of Hawaii
 Public Charter School Commission and Schools
 House of Representatives
 Senate
 Judiciary

 City and County of Honolulu
 Honolulu City Council
 Honolulu Board of Water Supply
 Honolulu Authority for Rapid Transportation
 County of Hawaii
 Hawaii County Council
 County of Hawaii-Department of Water Supply
 County of Maui
 Maui County Council
 County of Maui-Department of Water Supply
 County of Kauai
 Kauai County Council
 County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator *Bonnie A. Kahakui*

SUBJECT: **Change No. 2**
 SPO Price List Contract No. 25-08
 Publication of Public Notices – Oahu, Hawaii, Maui, Kauai, Molokai and Lanai
 IFB No. 25004
 Expires: March 31, 2027

The following change has been made to the price list contract:

1. Contract Information has been added on page 8.
2. The Attachment: Transmittal / Order form has been updated on page 19.

The current vendor list contract incorporating Change No. 2 is available on the SPO website:
<http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page

If you have any questions, please contact Alan Yeh at (808) 587-3355 or alan.a.yeh@hawaii.gov.

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 25-08

Includes Change No. 2

Effective: 07/09/2026

THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

Publication of Public Notices – Oahu, Hawaii, Maui, Kauai, Molokai, and Lanai

(IFB No. 25004)

April 1, 2025 to March 31, 2027

GENERAL INFORMATION

This price list contract is issued on behalf of the State Comptroller pursuant to HRS §1-28.5, Publication of Notice. This notice shall be given only as follows: For Statewide publication in a daily or weekly publication of statewide circulation; or by publication in separate daily or weekly publications whose combined circulation is statewide; and for county-wide publication, by publication in a daily or weekly publication in the affected county.

The comptroller pursuant to chapter 103D shall determine a publication for all government agencies to enable the public to go to one source of publication for published public notice on each island. As defined in HRS, governmental agency means each department, board, commission, or officer of the State or any of its political subdivisions.

This contract is for publication of legal, classified/employment and retail/display ads. Consequently, when a governmental agency decides to publish a public notice, employment ad or any other ad in the newspaper, they shall publish their notice or ad in the newspaper listed for Oahu, Hawaii, Maui, Kauai, Molokai and Lanai.

PARTICIPATING JURISDICTIONS listed below **are required** to utilize this price list contract and place their notices (publication of legal, classified/employment and retail/display ads) with Oahu Publications for Oahu, Hawaii, Maui, Kauai, Molokai and Lanai:

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
School Facilities Authority	Honolulu Board of Water Supply
Hawaii Health Systems Corporation	Honolulu Authority for Rapid Transportation
Office of Hawaiian Affairs	County of Hawaii
University of Hawaii	Hawaii County Council
Public Charter School Commission and Schools	County of Hawaii-Department of Water Supply
House of Representatives	County of Maui
Senate	Maui County Council
Judiciary	County of Maui-Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

A governmental agency may choose to place an additional notice in another newspaper to run concurrently to reach a wider circulation.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Alan Yeh	(808)587-3355	(808)586-0570	alan.a.yeh@hawaii.gov
DOE	Procurement Staff	(808)675-0130	(808)675-0133	G-OFS-DOE-Procurement@k12.hi.us
SFA	Gaudencia "Cindy" Watarida	(808)430-5531	N/A	Cindy.watarida@k12.hi.us
Public Charter School Commission and Schools	Danny Vasconcellos	(808)586-3775	(808)586-3776	danny.vasconcellos@spcsc.hawaii.gov
HHSC	Nancy Delima	(808)359-0994	N/A	ndelima@hhsc.org
OHA	Christopher Stanley	(808)594-1833	(808)594-1865	travelservices@oha.org
OHA	Gary Garo	(808)582-0526	(808)594-1865	psp@oha.org
UH	Karlee Hisashima	(808)956-8687	N/A	opm@hawaii.edu
House	Brian Takeshita	(808)586-6423	(808)586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	(808)586-6720	(808)586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	(808)538-5805	(808)538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	(808)768-5535	(808)768-3299	bfs purchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	(808)768-5084	(808)768-5011	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	(808)768-5085	(808)768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	(808)748-5071	N/A	fn_procurement@hbws.org
HART	Dean Matro	(808)768-6246	N/A	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	(808)961-8440	N/A	diane.nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	(808)961-8440	N/A	diane.nakagawa@hawaiicounty.gov
County of Hawaii- Department of Water Supply	Ka'iulani Matsumoto	(808)961-8050 ext. 224	(808)961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	(808)463-3816	N/A	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	(808)270-7838	N/A	marlene.rebugio@mauicounty.us
County of Maui- Department of Water Supply	Ashley Decastro	(808)270-7838	N/A	ashley.decastro@co.maui.hi.us
County of Kauai	Ernest Barreira	(808)241-4295	(808)241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	(808)241-4193	(808)241-6349	ctabalba@kauai.gov
County of Kauai- Department of Water	Christine Erorita	(808)245-5409	(808)245-5813	cerorita@kauaiwater.org

USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

CONTRACTORS. Authorized newspaper contractors listed on this Vendor List Contract.

Island:

Oahu Publications –Oahu, Maui, Molokai, & Lanai
Oahu Publications - Kauai
Oahu Publications - Hilo - East Hawaii
Oahu Publications - Kona -West Hawaii

Newspaper:

Honolulu Star-Advertiser
The Garden Island
Hawaii Tribune-Herald
West Hawaii Today

VENDOR CODES for annotation on purchase orders are obtainable from the Alphabetical Vendor Edit Table available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 25-08. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 25-08. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

PURCHASE ORDERS may be issued for purchases \$2,500 or more, and for Vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

SPO VL CONTRACT NO. 25-08 shall be typed on purchase orders and pCard transaction document, as applicable.

PAYMENTS are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

VENDOR AND PRODUCT EVALUATION form, SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on Forms on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on Price & Vendor List Contracts on the home page.

ISLANDS OF OAHU, MOLOKAI & LANAI

Contractor: Oahu Publications, Inc.

Name of Newspaper: Honolulu Star-Advertiser

Frequency of Publication: Daily (Monday through Sunday, morning paper)

Column Width: Legal – 0.895”
Classified – 0.895”
Retail – 1.513”

Pricing: April 1, 2025 to March 31, 2027

Minimum Size: One column inch

<u>Type of Ad</u>	<u>Monday - Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Legal Ad with or w/o graphics	\$32.00	\$32.00	\$42.50
Retail Ad with or w/o graphics	\$48.75	\$48.75	\$59.25
Classified ad with or w/o graphics	\$51.00	\$51.00	\$70.00

Affidavit Charges:

No charge for first affidavit; \$29.00 per additional affidavit

Issue PO & Remittance To:

Oahu Publications, Inc.
500 Ala Moana Boulevard, Suite 2-200
Honolulu, HI 96813
*Vendor Code: 269134-00

Contacts:

Name: Lisa Sakakida, Account Executive
Phone: (808) 529-4344
Fax: (808) 529-4898
Email: lsakakida@staradvertiser.com

Name: Rose Rosales, Account Executive
Phone: (808) 529-4825
Fax: (808) 529-4898
Email: rosales@staradvertiser.com

For urgent jobs: (808) 348-7159

Deadlines for Submission: Deadline for submission of advertising orders and materials is 4 working days prior to the date of the publication. Weekends and holidays are not working days. Deadlines for affiliate mailers may vary, call for details.

<u>Day of Publication:</u>	<u>Deadline 12 p.m. Noon:</u>
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

Other Services:

*Price for 1 color: \$24.25

*Price for 2 color: \$24.25

*Price for multiple color: \$24.25

* Price for cancelled ads in which proofs were made: No Charge

*Online posting of ad in print: No Charge

*Price to run in affiliated mailers (shopper): \$73.00

*Price to place ad online (pick-up from printed ad posting): No Charge

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the islands of Oahu, Molokai, and Lanai. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.

ISLAND OF HAWAII (WEST) - KONA

Contractor: Oahu Publications, Inc.

Name of Newspaper: West Hawaii Today

Frequency of Publication: Daily (Monday through Sunday, morning paper)

Column Width: Legal – 0.895" Font Size: 7.5
Classified – 1.513" Leading Size: 7.5
Retail – 0.895" Set Width: 6.5

Pricing: April 1, 2025 to March 31, 2027

Minimum Size: One column inch

Prices based on one column width/1 inch height:

<u>Type of Ad</u>	<u>Monday - Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Legal Ad with or w/o graphics	\$6.72	\$6.72	\$6.98
Retail Ad with or w/o graphics	\$12.45	\$12.45	\$13.55
Classified ad with or w/o graphics	\$7.37	\$7.37	\$8.01

Affidavit Charges:

No charge for first affidavit; \$25.00 per additional affidavit

Issue PO & Remittance To:

Oahu Publications, Inc.
500 Ala Moana Boulevard, Suite 2-200
Honolulu, HI 96813
*Vendor Code: 269134-00

Contacts:

Name: Lisa Sakakida, Account Executive
Phone: (808) 529-4344
Fax: (808) 529-4898
Email: lsakakida@staradvertiser.com

Name: Rose Rosales, Account Executive
Phone: (808) 529-4825
Fax: (808) 529-4898
Email: rosales@staradvertiser.com

For urgent jobs: (808) 348-7159

Deadlines for Submission: Deadline for submission of advertising orders and materials is 4 working days prior to the date of the publication. Weekends and holidays are not working days. Deadlines for affiliate mailers may vary, call for details.

<u>Day of Publication:</u>	<u>Deadline 12 p.m. Noon:</u>
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

Other Services:

*Price for 1 color: \$405.00

*Price for 2 color: \$405.00

*Price for multiple color: \$405.00

*Price for cancelled ads in which proofs were made: 50% of the cost of the ad

*Price to run in affiliated mailers (shopper):

- East Midweek: \$11.00 PCI (\$6.00 PCI color)
- West Midweek: \$11.00 PCI (\$6.00 PCI color)

*Run of Site online advertising: \$15.00 PCM

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Hawaii. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.

ISLAND OF HAWAII (EAST) - HILO

Contractor: Oahu Publications, Inc.

Name of Newspaper: Hawaii Tribune-Herald

Frequency of Publication: Daily (Monday through Sunday, morning paper)

Column Width: Legal – 0.895" Font Size: 7.5
Classified – 0.895" Leading Size: 7.5
Retail – 1.513" Set Width: 6.5

Pricing: April 1, 2025 to March 31, 2027

Minimum Size: One column inch

<u>Type of Ad</u>	<u>Monday - Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Legal Ad with or w/o graphics	\$9.05	\$9.05	\$9.24
Retail Ad with or w/o graphics	\$16.38	\$16.38	\$16.71
Classified ad with or w/o graphics	\$9.70	\$9.70	\$9.88

Affidavit charges:

No charge for first affidavit; \$25.00 per additional affidavit

Issue PO & Remittance To:

Oahu Publications, Inc.
500 Ala Moana Boulevard, Suite 2-200
Honolulu, HI 96813
*Vendor Code: 269134-00

Contacts:

Name: Lisa Sakakida, Account Executive
Phone: (808) 529-4344
Fax: (808) 529-4898
Email: lsakakida@staradvertiser.com

Name: Rose Rosales, Account Executive
Phone: (808) 529-4825
Fax: (808) 529-4898
Email: rosales@staradvertiser.com

For urgent jobs: (808) 348-7159

Deadlines for Submission: Deadline for submission of advertising orders and materials is 4 working days prior to the date of the publication. Weekends and holidays are not working days. Deadlines for affiliate mailers may vary, call for details.

<u>Day of Publication:</u>	<u>Deadline 12 p.m. Noon:</u>
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

Other Services:

*Price for 1 color: \$405.00

*Price for 2 color: \$405.00

*Price for multiple color: \$405.00

* Price for cancelled ads in which proofs were made: 50% of the cost of the ad

*Online posting of ad in print: No Charge

*Price to run in affiliated mailers (shopper):

- East Midweek: \$11.00 PCI (\$6.00 PCI color)
- West Midweek: \$11.00 PCI (\$6.00 PCI color)

*Run of Site online advertising - \$15.00 PCM

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Hawaii. The GET may be added to the invoice as a separate line item and shall no exceed the current rate for that island.

*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.

ISLAND OF KAUAI

Contractor: Oahu Publications, Inc.

Name of Newspaper: The Garden Island

Frequency of Publication: Daily (Monday through Sunday, morning paper)

Column Width: Legal – 0.895"
Retail – 1.513"
Classified – 0.895"

Pricing: April 1, 2025 to March 31, 2027

Minimum Size: One column inch

<u>Type of Ad</u>	<u>Monday - Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Legal Ad with or w/o graphics	\$13.75	\$13.75	\$13.75
Retail Ad with or w/o graphics	\$16.25	\$16.25	\$16.25
Classified ad with or w/o graphics	\$13.75	\$13.75	\$13.75

Affidavit Charges:

No charge for first affidavit; \$25.00 per additional affidavit

Issue PO & Remittance To:

Oahu Publications, Inc.
500 Ala Moana Boulevard, Suite 2-200
Honolulu, HI 96813
*Vendor Code: 269134-00

Contacts:

Name: Lisa Sakakida, Account Executive
Phone: (808) 529-4344
Fax: (808) 529-4898
Email: lsakakida@staradvertiser.com

Name: Rose Rosales, Account Executive
Phone: (808) 529-4825
Fax: (808) 529-4898
Email: rosales@staradvertiser.com

For urgent jobs: (808) 348-7159

Deadlines for Submission: Deadline for submission of advertising orders and materials is 4 working days prior to the date of the publication. Weekends and holidays are not working days. Deadlines for affiliate mailers may vary, call for details.

<u>Day of Publication:</u>	<u>Deadline 12 p.m. Noon:</u>
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

Other Services:

*Price for 1 color: \$8.00 per column inch

*Price for 2 color: \$8.00 per column inch

*Price for multiple color: \$8.00 per column inch

* Price for cancelled ads in which proofs were made: 50% of the cost of the ad

*Online posting of ad in print: No Charge

*Price to run in affiliated mailers (shopper) – (Kauai Midweek) \$8.00 per column inch

*Run of Site online advertising - \$15.00 PCM

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Kauai. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.

ISLAND OF MAUI

Contractor: Oahu Publications, Inc.

Name of Newspaper: Honolulu Star-Advertiser

Frequency of Publication: Daily (Monday through Sunday, morning paper)

Column Width: Legal – 0.895" Font Size: 7.5
Retail – 1.513" Leading Size: 7.5
Classified – 0.895" Set Width: 6.5

Pricing: April 1, 2025 to March 31, 2027

Minimum Size: One column inch

<u>Type of Ad</u>	<u>Monday - Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Legal Ad with or w/o graphics	\$6.72	\$6.72	\$6.98
Retail Ad with or w/o graphics	\$12.45	\$12.45	\$13.55
Classified ad with or w/o graphics	\$7.37	\$7.37	\$8.01

Affidavit Charges:

No charge for first affidavit; \$15.00 per additional affidavit

Issue PO & Remittance To:

Oahu Publications, Inc.
500 Ala Moana Boulevard, Suite 2-200
Honolulu, HI 96813
*Vendor Code: 269134-00

Contacts:

Name: Lisa Sakakida, Account Executive
Phone: (808) 529-4344
Fax: (808) 529-4898
Email: lsakakida@staradvertiser.com

Name: Rose Rosales, Account Executive
Phone: (808) 529-4825
Fax: (808) 529-4898
Email: rosales@staradvertiser.com

For urgent jobs: (808) 348-7159

Deadlines for Submission: Deadline for submission of advertising orders and materials is 4 working days prior to the date of the publication. Weekends and holidays are not working days. Deadlines for affiliate mailers may vary, call for details.

<u>Day of Publication:</u>	<u>Deadline 12 p.m. Noon:</u>
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Friday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

Other Services:

*Price for 1 color: \$10.00 per column inch for retail, \$8.00 per column inch for legal/classifieds

*Price for 2 colors: \$10.00 per column inch for retail, \$8.00 per column inch for legal/classifieds

*Price for multiple color: \$10.00 for retail, \$8.00 per column inch for legal/classifieds

* Price for cancelled ads in which proofs were made: 50% of the cost of the ad

*Online posting of ad in print: No Charge

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Maui. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

*Executive Branch Jurisdiction Vendor Code. For other jurisdictions, see Vendor Codes section above.

STATE OF HAWAII
PUBLICATION OF PUBLIC NOTICES
TRANSMITTAL / ORDER FORM – Oahu, Hawaii, Maui, Kauai, Molokai, and Lanai

Submit your request by fax: (808) 529-4829, email: legals@staradvertiser.com or hand deliver to:
Honolulu Star- Advertiser, 500 Ala Moana Blvd, Tower 7, Suite 2-200, Honolulu, HI 96813
ATTN: Legal Department, Phone # (808) 529-4344

*Please be sure to submit four (4) business days prior to the date of publication.

Date: _____

To: ☐ Honolulu Star-Advertiser (Oahu, Molokai, Lanai, Maui) PO# _____
 ☐ Honolulu Star-Advertiser (Maui) PO# _____
 ☐ MidWeek PO# _____
 ☐ West Hawaii Today (Kona) PO# _____
 ☐ Hawaii Tribune-Herald (Hilo) PO# _____
 ☐ The Garden Island (Kauai) PO# _____

From: Ordering Dept/Agency: _____

Street Address: _____

Contact Person (handling notice): _____

Phone Number: _____ Fax Number: _____

Email: _____

ORDER INFORMATION

1. Date(s) of Publication: _____

2. Type of Notice: ☐ Legal ☐ Classified ☐ Retail
3. Method of Submitting Notice: ☐ Fax ☐ Hand Delivery ☐ E-mail
4. Number of Affidavit(s) of Publication Required: _____
5. Billing Address (if different from above): _____

Contact Person (handling the bill): _____

Phone: _____ Fax: _____

6. Payment Methods:

- ☐ Purchasing/Credit Card Number: _____
☐ Name on Card: _____
 Expiration Date: Month: _____/Year: _____ Security Code: _____
☐ Bill to Account No. _____
☐ Other: _____

7. Dept./Agency Reference No. (if required): _____